

STANDARD PEI-STUDENT CONTRACT

BETWEEN

**JAMES COOK AUSTRALIA INSTITUTE OF
HIGHER LEARNING PTE LTD**

AND

STUDENT A

KEY POINTS OF PRIVATE EDUCATION INSTITUTION (PEI) – STUDENT CONTRACT

Dear **Student A**

The PEI-Student contract is an important legal agreement between the PEI and you.

The PEI is required to explain to you the contents of the contract in English and if necessary, in your native language too. If available, you can also request for the translated contract in your native language.

IMPORTANT – TAKE NOTE

- a) Do not make payment before signing the contract
- b) Sign two original copies of the contract. You retain one original copy after signing.
- c) No amendments are allowed on the contract after signing unless both the PEI and you sign beside the amendments made

The contract is divided into different sections. Below is a list showing you where all the key information can be found in the different sections.

Ensure that all the key information listed below is provided for in the contract which you intend to sign with the PEI. You should only sign if you are clear and satisfied with the contract.

Section 1 – Course Information and Fees.

- a) The course details you intend to study in. It must show when the course begins, and when it ends, and the course full schedule.
- b) Name of the organisation which develops and awards the qualification, and the expected date of receiving your qualification
- c) The course fees and payment schedule (with exact payment dates) stated in Schedule 2.1, and payable miscellaneous fees in Schedule 2.2

Section 2 – Refund Policy

- a) The PEI's refund policy is clearly stated in Clause 2.4. You must be comfortable with this refund policy before signing the contract.
- b) You can receive full refund of course fees and any payable miscellaneous fees if any of the events under Clause 2.1 occurs
- c) There is a cooling-off period of at least 7 working days for maximum refund in Clause 2.5. You can receive maximum refund stated in Clause 2.4 if you withdraw from the course within 7 working days after signing the contract.

Section 3 – Fee Protection Scheme (FPS)

- a) Find out how your fees are protected under FPS and how you can pay your fees.
- b) Escrow - pay fees only to your PEI's escrow bank and no one else, including your PEI and agent, if applicable.
- c) Insurance - check that the insurance period begins from the date that you pay your course fees to the PEI (and not the date that your course begins).
- d) Clause 3.2 shows the maximum instalment amount that you need to pay

Section 4 – Medical Insurance Scheme

You would be covered by medical insurance arranged for by your PEI.

Section 5 – 11

These sections contain additional information to guide you on what to do and where to go if you have a problem with your PEI, how to apply for a Student's Pass, what to expect when your PEI changes ownership/management, and other relevant matters.

I, Student A [name], hereby acknowledge that on this 20/04/2010 [date in DD/MM/YYYY format], the PEI has brought to my attention the details of the PEI-Student contract and I fully understand the content and my rights.

SIGNED by the Student

SIGNED by the Student's parent or legal guardian (if the student is under eighteen (18) years of age)

Name of Student: Student A

Name of Parent or Legal Guardian:

NRIC / Passport No:

**PEI-STUDENT CONTRACT BETWEEN
PRIVATE EDUCATION INSTITUTION AND STUDENT**

Contract Number: SC0001

This Contract is dated 20/04/2010 (DD/MM/YYYY) and made between:

- | | | | |
|-----|---|---|---|
| (1) | Full Name of Private Education Institution (“ PEI ”) | : | James Cook Australia Institute of Higher Learning Pte Ltd |
| | Unique Entity Number (UEN) | : | 200100786K |
| | CPE Registration Number (where applicable) | : | 3021 (MOE) |
| | EduTrust Certificate No. (where applicable) | : | CT/0287 (CaseTrust) |
| | Address | : | 600 Upper Thomson Road,
Singapore 574421 |
| | Contact Number | : | + 65 6576 6833 |
| | | | |
| (2) | Full Name of student (“ Student ”) [^]
(as in NRIC for Singapore Citizen (SC) and Permanent Resident (PR) / as in passport for international student)* | : | Student A |
| | Passport Country of Issue
(where applicable)* | : | Singapore |
| | NRIC Number (for SC/PR) /
Passport Number and Student’s Pass Number
(for international student)* | : | S1234567 |
| | Nationality | : | Chinese |
| | Date of Birth (DD/MM/YYYY) | : | 01/01/1995 |
| | Address (Singapore Residence) | : | 700 Upper Thomson Road,
Singapore 123456 |
| | Address (Overseas Residence, for international student) | : | |
| | Contact Number in Singapore
(for SC/PR and international student) | : | + 65 9123 4567 |
| | Contact Number in Home Country
(for international student) | : | |
| | | | |
| (3) | Full Name of Parent/Legal Guardian* [#]
(if Student is under eighteen (18) years of age) | : | |
| | NRIC/Passport Number* | : | |
| | Passport Country of Issue
(where applicable)* | : | |
| | Nationality | : | |
| | Occupation | : | |
| | Address | : | |
| | Contact Number | : | |

* Please delete as appropriate.

^ References to “**Student**” in this Agreement shall be deemed to include references to the student’s parent or guardian, as the case may be.

Every international student is required to provide the particulars of his/her guardian to the school for contact purposes. The guardian should be a Singapore Citizen/Singapore Permanent Resident above eighteen (18) years old or the parent of the international student if the parent is working/staying in Singapore. The student is required to report any change in guardianship to the school immediately.

1. COURSE INFORMATION AND FEES

1.1 Name of Course: Bachelor of Psychology
Course applied for (the “**Course**”) :

The PEI hereby confirms that the Course and its content have been permitted by the Council for Private Education and other relevant authorities.

1.2 Full-time or Part-time Course : Full Time

1.3 Date of Course Commencement and Completion: 28/06/2010

Date of commencement of the Course (“**Course Commencement Date**”) :

Date of completion of the Course 28/06/2013
 (“**Course Completion Date**”) :

1.4 Course Duration (in months) : 36 Months

1.5 Course Details:

PEI shall set out in **Schedule 1** the details of the course including but not limited to:

- (i) Course entry requirement(s);
- (ii) Course learning outcome(s);
- (iii) Module synopses;
- (iv) Course schedule with modules and/or subjects;
- (v) Scheduled holidays (public and school) and/or semester/term break for course;
- (vi) Examination and/or other assessment period; and
- (vii) Expected examination results release date.

The PEI hereby confirms that it has verified that the Student has met the course entry requirement(s) and is informed of the course details stated in **Schedule 1** prior to signing this Agreement.

1.6 Type of Qualification: Bachelor of Psychology
Name of award to be conferred on the Student upon successful Course completion :

Type of award: Certificate / Diploma / Adv Diploma / Degree / Master / PhD*

Others (please specify):

1.7 Organization which Develops the Course : James Cook University, Australia

- 1.8 Organization which Awards/Confers the Qualification:** : James Cook University, Australia
-
- 1.9 Expected Award Conferment Date** : To be Advised by Examination & Ceremonies Office
-
- 1.10 Student Arrival:** No later than class commencement date
 Latest date on which Student has to commence residence in Singapore (applicable for international students) :
-
- 1.11 Course Fees:**
 The course fees shall be apportioned as set out in **Schedule 2.1** (“**Course Fees**”) and shall, subject to Clauses 2 and 3, be payable on or before the dates set out therein.
- 1.12 Miscellaneous Fees:**
 In addition to the Course Fees, the miscellaneous fees set out in **Schedule 2.2** may be payable by the Student (the “**Miscellaneous Fees**”).
- 1.13 Payment of Course Fees and Miscellaneous Fees:**
 The **Course Fees** set out in **Schedule 2.1** shall be paid on or before the dates specified therein as set out in:
 (i) Clause 3.3 if the PEI adopts an escrow account; or
 (ii) Clause 3.4 if the PEI adopts an insurance facility.
 All other fees payable (being the **Miscellaneous Fees** set out in **Schedule 2.2**) shall be paid to the PEI on or before the dates specified in **Schedule 2.2**.
- 1.14 Issue of Receipts:**
 For every payment made by the Student to the PEI, the PEI shall issue a receipt to the Student including but not limited to the following:
 (i) Student’s name;
 (ii) Student’s identification number;
 (iii) Payment intention;
 (iv) Amount paid;
 (v) Payment breakdown;
 (vi) Date of payment;
 (vii) Course name; and
 (viii) Course identification number.

2. REFUND POLICY

2.1 Notification and Arrangement

PEI shall inform the Student immediately within three (3) working days if

- (i) It fails, for any reason, to commence the Course on the Course Commencement Date;
- (ii) It terminates the Course, for any reason, prior to the Course Commencement Date;
- (iii) It fails, for any reason, to complete the Course by the Course Completion Date;

- (iv) It terminates the Course, for any reason, prior to Course Completion Date; or
- (v) The Student's Pass application is rejected by Immigration and Checkpoint Authority (ICA).

The PEI shall, within seven (7) working days of notifying the Student in writing of above circumstances (i) to (iv), provide the Student with information and details of the alternative confirmed course arrangement to allow the Student to make timely and appropriate decision on the alternative arrangement.

2.2 Withdrawal for Cause:

Subject to Clause 9, the Student shall be entitled to immediately withdraw from the Course by giving written notice to the PEI of his/her intention to do so if the PEI is in breach of any of its obligations under this Agreement or fails to perform its obligation(s) under the circumstances in Clause 2.1 (i) to (iv).

2.3 Refunds for Withdrawal for Cause:

For circumstances under Clause 2.1, the PEI shall, within seven (7) working days after notifying the Student, refund to the Student:

- (i) The entire amount of the Course Fees; and
- (ii) The Miscellaneous Fees*.

The PEI shall also, as soon as practicable after receiving the Student's notice of withdrawal under Clause 2.2 (and in any event no later than seven (7) working days after receiving such notice) refund to the Student the amounts stated in this Clause 2.3.

2.4 Refunds for Withdrawal Without Cause:

Where the Student withdraws from the Course for any reason other than those set out in Clause 2.2 or Clause 9, the PEI shall, subject to Clause 3.5, as soon as practicable after receiving the Student's written notice of withdrawal (and in any event no more than seven (7) working days after receiving such notice) refund to the Student the following sums (less any applicable bank administrative charges properly paid/payable under Clause 3):

% of [the aggregate amount of the fees paid under Clause 1.11 and 1.12]	If Student's written notice of withdrawal is received
80%	("Maximum Refund") More than [21] days before the Course Commencement Date
0%	Before, but not more than [21] days before the Course Commencement Date

2.5 Cooling-Off Period

The PEI shall provide the Student with a cooling-off period of 7 working days after signing this Agreement. Within these 7 days and regardless whether the Course Commencement Date has passed, the Student can submit written notice of withdrawal to the PEI and receive the Maximum Refund amount stipulated by the PEI under Clause 2.4 (less any Course Fees consumed by the Student if the withdrawal date is later than the Course Commencement Date and the Student has started the Course, any PEI administrative charges which are stipulated in the Miscellaneous Fees and any applicable bank administrative charges properly paid/payable under Clause 3).

Any dispute in respect of how much Course Fees have been consumed pursuant to this clause shall be referred to mediation at the Singapore Mediation Centre (SMC) or Singapore Institute of Arbitrators (SIArb) through the CPE Student Services Centre pursuant to Clause 5.4, and only in respect of such decision, the decision of the Singapore Mediation Centre (SMC) or Singapore Institute of Arbitrators (SIArb) shall be final and binding on all parties.

The PEI shall also bring to the Student's notice **Schedule 3** by notifying the student of his rights under the cooling-off period, and receive written acknowledgement as provided therein by the Student that **Schedule 3** has been brought to his notice. In the event that the notice in **Schedule 3** has not been brought to the Student's attention, the cooling-off period of 7 working days shall only commence from the date that **Schedule 3** has been brought to the Student's notice, and the Student has acknowledged the same. The Student shall have the right to withdraw from the Course and receive a refund as stated in this Clause 2.5 anytime before the notice in **Schedule 3** has been brought to the Student's attention.

This Clause 2.5 takes precedence over the PEI's refund policy stated in Clause 2.4.

2.6 **Deemed Withdrawal:**

A Student who transfers from the Course to another course with the PEI shall, for the purposes of this Clause 2, be deemed to have withdrawn from the Course and the provisions of Clause 2.4 shall apply save as otherwise agreed between the PEI and the Student.

2.7 **Change of Course:**

Further to Clause 2.6, a fresh PEI-Student Contract under this format shall be executed between the PEI and the Student for any change of Course, whether with the same PEI or otherwise.

3. **FEE PROTECTION SCHEME (FPS)**

3.1 **PEI's Undertaking to have FPS:**

The PEI hereby confirms and undertakes to the Student that it has in place a Fee Protection Scheme as stipulated by the Council for Private Education (CPE) (the "**FPS**") by way of an escrow account / insurance facility*.

PEI-appointed FPS provider : Lonpac Insurance Bhd

3.2 The PEI hereby undertakes to the Student that as stipulated under the FPS, the PEI shall collect fees in equal instalment amounts from the Student with each collection not exceeding the collection cap calculated according to the following formula*:

(i) EduTrust-certified PEI (12-month) NA

(ii) Non-EduTrust-certified PEI (6-month) $\frac{Y}{Z} \times 6 = (\$ \text{ include GST})$

(PEI is a member of the industry-wide course fee protection scheme under Enhanced Registration Framework)

(iii) Non-EduTrust-certified PEI (2-month) NA

(PEI is not a member of the industry-wide course fee protection scheme under Enhanced Registration Framework and has not put in place the FPS in the form of an escrow account or insurance facility)

where X is the total amount of the payable Course Fees set out in **Schedule 2.1**;

Y is the course fees under the Enhanced Registration Framework; and

Z is the total duration of Course (in months) as stipulated in Clause 1.4.

3.3* [~~Where FPS is in the form of escrow account~~]:

~~A copy of the master escrow agreement between CPE, DBS Bank Ltd, The HongKong and Shanghai Banking Corporation Limited and Standard Chartered Bank (the “**Master Escrow Agreement**”) and acceded to by the PEI on [•] is available at the PEI’s website at [•]. The Master Escrow Agreement sets out, among other things, the details upon which the PEI shall establish an escrow account with DBS Bank Ltd/HongKong and Shanghai Banking Corporation Limited/ Standard Chartered Bank* (the “**Escrow Account**” with the “**Escrow Bank**”) for the purpose of receiving payment of the Student’s Fees and the circumstances in which the amounts in the Escrow Account shall be payable to the PEI and/or the Student.~~

~~[The Student acknowledges that he/she has read and has understood the terms of the Master Escrow Agreement and hereby agrees to the terms and conditions therein.]~~

~~The PEI and the Student hereby agree that:~~

- ~~(i) The Student shall execute a student escrow confirmation in a form acceptable to the Escrow Bank (the “**Student Escrow Confirmation**”) within [•] working days of the date of this Agreement and deliver a copy of the same to the Escrow Bank within three (3) working days of it being so executed; and~~
- ~~(ii) The Student shall pay the Course Fees directly into the Escrow Account on or before the dates specified in Schedule 2.1.~~

3.4* A copy of the master insurance agreement between CPE, HongKong and Shanghai Banking Corporation Insurance and Lonpac Insurance Bhd (the “**Master Insurance Agreement**”) and acceded to by the PEI for the purpose of insuring, among other things, the Student is available on the PEI’s website at www.jcu.edu.sg. The Master Insurance Agreement sets out, among other things, the events under which HongKong and Shanghai Banking Corporation Insurance/Lonpac Insurance Bhd* shall indemnify the Student for Fees paid to the PEI.

The PEI hereby undertakes that:

- (i) The cover under the Master Insurance Agreement shall be extended to the Student;
- (ii) The Student receives the certificate of insurance on the same day the Student pays the fee; and
- (iii) The insured period should commence from the fee payment date to at least the next payment date.

3.5 No Double Claim:

For the avoidance of doubt, if the Student and/or his/her parent/guardian receives any payment from the PEI or the Escrow Bank/Insurance Company* pursuant to a provision of this Agreement or the Master Escrow Agreement/Master Insurance Agreement* in respect of any matter or damage, then the Student and his/her parent/guardian shall not be entitled to claim against the PEI or the Escrow Bank/Insurance Company* for the same payment in respect of the same matter or damage pursuant to any other provision of this Agreement or the Master Escrow Agreement/Master Insurance Agreement*.

4. MEDICAL INSURANCE SCHEME

4.1 PEI’s Undertaking to provide medical insurance coverage:

The PEI hereby confirms and undertakes to the Student that it has in place a medical insurance scheme for all its students as required by CPE under EduTrust certification scheme. This medical insurance scheme shall minimally provide for an annual coverage limit of not less than S\$20,000 per student, at least B2 ward in government and restructured hospitals and 24 hours coverage in Singapore and overseas (if student is involved in school-related activities) throughout the course duration, and the Student is encouraged to seek advice on whether more comprehensive insurance cover is required or desired.

PEI-appointed medical insurance provider: AXA Insurance Singapore Pte Ltd

SC/PR and non-Student’s Pass International Students (Opt out)

A SC/PR or a non-Student’s Pass international student who is protected by his own medical insurance coverage in Singapore can opt out from the medical insurance scheme arranged for by the PEI. If the preceding condition holds and if the Student opts out, he is to tick the box on the right and sign on the dotted line below the box.

Signature:

(To be signed by Legal Guardian if the Student is under eighteen (18) years of age)

5. GOVERNING LAW AND DISPUTE RESOLUTION

5.1 Governing Law:

This Agreement shall be governed by, and construed in accordance with, the laws of Singapore.

5.2 Grievance Procedure:

The PEI shall, within 7 working days of this Agreement and in any event no later than the Course Commencement Date, provide the Student with a copy of its student handbook or such other document which shall prescribe a formal grievance procedure for the purpose of providing a timely and fair method of resolving disputes arising from this Agreement or such other matter as may relate to the Student’s enrolment at the

PEI.

The terms of this contract shall take precedence over any provision in the student handbook or any other document provided by the PEI. Nothing in the student's handbook or any other document provided by the PEI shall limit or restrict the Student from filing a complaint at any time with the Singapore Mediation Centre (SMC) or Singapore Institute of Arbitrators (SIArb) through the CPE Student Services Centre pursuant to Clause 5.3, or thereafter to file such legal proceedings against the PEI as the Student might deem fit.

5.3 Third Party Mediation:

In the event that the Student and the PEI are unable to resolve a dispute in accordance with the grievance procedure referred to in Clause 5.2, the Student and the PEI shall refer the dispute to the Singapore Mediation Centre (SMC) or Singapore Institute of Arbitrators (SIArb) through the CPE Student Services Centre for mediation prior to instituting any legal action or proceedings. The Student and the PEI hereby agree to such procedures and to pay such fees as the Singapore Mediation Centre (SMC) or Singapore Institute of Arbitrators (SIArb) may prescribe from time to time for the purpose of resolving their dispute.

5.4 Jurisdiction:

The parties hereby irrevocably agree that the courts of Singapore are to have jurisdiction to settle any disputes which may arise out of or in connection with this Agreement which cannot be settled successfully through the Singapore Mediation Centre (SMC) or Singapore Institute of Arbitrators (SIArb) and that, accordingly, any legal action or proceedings arising out of or in connection with this Agreement ("**Proceedings**") may be brought in those courts and the parties irrevocably submit to the jurisdiction of those courts PROVIDED THAT nothing in this Clause shall limit the right of any party to take Proceedings in any other court of competent jurisdiction nor shall the taking of Proceedings in one or more jurisdictions preclude that party from taking Proceedings in any other jurisdiction, whether concurrently or not.

6. INTERNATIONAL STUDENTS (where applicable)

6.1 Student's Pass Application: The PEI undertakes to use best efforts to assist the Student if he/she requires a Student's Pass from the ICA. This includes, without limitation, providing the Student with advice on obtaining such pass, verifying the Student's enrolment and immigration status, and doing all such things as may be necessary to procure the Student's Pass on behalf of the Student.

6.2 Student's Pass Not Transferable: The Student's Pass issued under Clause 6.1 is not transferable and will expire upon the Student ceasing to be a student of the PEI. The PEI is under an obligation to inform the ICA of the Student's withdrawal from, or completion of his/her course of study at the PEI, and the Student shall deliver to the PEI, within 7 working days of the Student ceasing to be a student of the PEI, the passport and Student's Pass of the Student for cancellation of the Student's Pass.

6.3 Withdrawing from the PEI: A Student who withdraws from the PEI to enrol with another school shall be deemed to have withdrawn from the PEI under Clause 6.2 and the provisions of Clause 6.2 shall apply.

7. CHANGE IN OWNERSHIP / MANAGEMENT

The PEI shall inform the Student in the event of any :

- (a) Change in ownership or shareholding structure of the PEI, and/or
- (b) Change in the management of the PEI.

The PEI shall inform the Student of such changes as soon as practicable, and in any event no later than fourteen (14) days after the change has been effected.

8. CONFIDENTIALITY

The PEI is committed to maintaining the confidentiality of all information provided by the student and undertakes not to divulge any of this information to any third party without the prior written consent of the Student.

9. FORCE MAJEURE

In the event that any party shall be rendered unable to carry out the whole or any part of its obligations under this Agreement for any reason beyond the control of that party, including but not limited to acts of God, force majeure, strikes, war, riot and any other causes of such nature, then the performance of the obligations hereunder of that party or all the parties as the case may be and as they are affected by such cause shall be excused during the continuance of any inability so caused, but such inability shall as far as possible be remedied with all reasonable despatch. For the avoidance of doubt, this Clause shall not apply to cases where:

- (i) The PEI is declared to be insolvent and/or a winding-up order made or bankruptcy issued by the Singapore court against the PEI (or, any partner of the PEI if the PEI is a partnership); and
- (ii) The relevant authority(ies) issue(s) an order to cease and/or terminate the operations of the PEI, or the happening of anything of a similar nature under the laws of Singapore.

10. PRECEDENCE TO OTHER AGREEMENTS

In the event of there being any inconsistency between the terms of this Agreement and the terms of any other agreement (oral or written) entered into between the PEI and the Student either before or after the making of this Agreement, the terms of this Agreement shall prevail and the terms of such other agreement shall be deemed to be amended to the extent necessary for it to be read as being consistent with this Agreement.

The PEI shall not be allowed to enter into any other contractual agreement with the Student without the prior express written permission of the Council, and any agreements so executed shall be void, and any payments made by the Students thereunder shall be refunded to the Students in full. Students are advised, prior to

signing any other agreements with the PEI, to ask to be shown a copy of the Council's written approval of such agreements.

11. MISCELLANEOUS

- 11.1 Indulgence, Waiver, etc.:** No failure on the part of any party to this Agreement to exercise and no delay on the part of any party in exercising any right hereunder will operate as a release or waiver thereof, nor will any single or partial exercise of any right under this Agreement preclude any other or further exercise of it.
- 11.2 Remedies:** No remedy conferred by any of the provisions of this Agreement is intended to be exclusive of any other remedy which is otherwise available at law, in equity, by statute or otherwise, and each and every other remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law, in equity, by statute or otherwise. The election of any one or more of such remedies by any of the parties to this agreement shall not constitute a waiver by such party of the right to pursue any other available remedies.
- 11.3 Severability of Provisions:** If any provision of this Agreement or part thereof is rendered void, illegal or unenforceable by any legislation to which it is subject, it shall be rendered void, illegal or unenforceable to that extent and it shall in no way affect or prejudice the enforceability of the remainder of such provision or the other provisions of this Agreement.
- 11.4 Successors and Assigns:** This Agreement shall be binding upon, and ensure for the benefit of, the successors, personal representatives and permitted assigns of the parties PROVIDED THAT neither the PEI nor the Student shall be entitled to assign its rights and/or obligations under this Agreement without the prior written consent of the other party. In addition, PEI shall not be entitled to assign its rights and/or obligations under this Agreement without the prior consent of the Council, irrespective of any consent or waiver by the Student.
- 11.5 Translations:** In the event of any conflict or inconsistency between any term of this Agreement (including the Schedules) in the English language and any translation thereof in any other language, the English language version of this Agreement shall prevail.

SCHEDULE 1

COURSE DETAILS BPSY

1) Course entry requirement(s)

Entrance requirements are different from country to country but in general applicants must have satisfactorily completed 12 years of schooling or equivalent.

Successful completion of the James Cook University Foundation Program will also satisfy the entrance requirement.

Entry to the Honours stream at fourth year is by invitation based on academic performance.

Requirements for entry to Honours are as follows:

Credit average (i.e. >65%) across PY2103 & PY2107

Distinction average (i.e. >75%) across five level-3 subjects including PY3101

English Language requirements for ALL students

- IELTS 6.0 (no component lower than 5.5)/ TOFEL 550 (with a minimum written English text score of 4.0) and above; or
- Satisfactory completion of the James Cook University English Language Preparatory Program (ELPP)
- Students who have successfully completed 2 years of full-time study in English medium may satisfy the English language requirement.

Advanced Standing

Credit exemption may be granted for students with tertiary qualifications from recognized institutions on a case-by-case basis.

2) Course learning outcome(s)

Psychologists are interested in how people think, feel and behave. They study this at an individual, group, organisational and community level. Psychologists apply this knowledge to assess, diagnose, prevent, and treat problems. Psychologists use scientific methods to study the human mind and behaviour. They develop theories and test them, which provides new information that adds to the body of established knowledge. (Definition from the Australian Psychological Society.)

This course is designed to give students a deeper understanding of the biological, social, and cultural factors which influence how humans think, feel, and behave.

JCU's Bachelor of Psychology places a strong emphasis on students being actively engaged in current research. Students are encouraged to participate in research projects during their fourth year with postgraduate students and staff. In addition, the Psychology Department hosts a series of seminars each year that are presented by national and international experts who provide the most current knowledge and research activity in various fields of psychology.

3) Course schedule with modules and/or subjects

Level 1

PY1101:03 Exploring Psychology I

PY1102:03 Exploring Psychology 2

AN1001:03 Discovering Anthropology

SY1001:03 Australian Society: An Introduction to Sociology

Plus

three optional undergraduate subjects from the Bachelor of Psychology subject list and any level 1 subject offered at Singapore campus

Level 2 and 3

PY2103:03 Describing and Analysing Behaviour

PY2107:03 Experimental Investigation and Analysis of Behaviour

PY3101:03 Advanced Behavioural Research Design and Analysis

*must be completed in this order

At least three level 2 subjects from the APAC accredited sequence from the Bachelor of Psychology:

PY2101:03 Brain and Behaviour

PY2104:03 Health Psychology

PY2106:03 Human Development Across the Lifespan

PY2109:03 Environmental Psychology

PY2110:03 Forensic Psychology

PY2111:03 Learning and Behaviour

PY2112:03 Memory and Cognition

At least four level 3 subjects from the APAC accredited sequence from the Bachelor of Psychology:

PY3102:03 Social Psychology

PY3103:03 Psychopathology

PY3104:03 Principles of Counselling

PY3105:03 Behaviour in Organisations

PY3107:03 Introductory Psychometrics, Assessment and Ethics

PY3108:03 Personality and Individual Psychology

PY3109:03 Cognitive Neuroscience: The Biology of Mind

PY3110:03 Human Sensation & Perception

PY3111:03 Advanced Health Psychology

Plus

Six level 2/3 subjects from the Bachelor of Psychology subject list

Year 4

Thesis subjects

PY4104:06 Psychology Thesis (Hons) Part 1 of 2

PY4104:06 Psychology Thesis (Hons) Part 1 of 2

OR

PY4106:06 Group Project Part 1 of 2

PY4107:06 Group Project Part 2 of 2

Advanced Topics in Psychology (Fourth Year Modules)

PY4108:06 Advanced Topics in Psychology Part 1 of 2

PY4109:06 Advanced Topics in Psychology Part 2 of 2

*Course structure information is included as an indicator of course content only and is subject to change

4) Module synopses

PY1101: Exploring Psychology 1

A general introduction to the theories, methods, findings and applications of modern scientific psychology. Topics covered include history, methods, the nervous system, memory, cognition, intelligence, motivation and emotion, development, health psychology, personality and psychological disorders. In order to gain a comprehensive appreciation of the content and methodology of psychology as a whole, students are strongly encouraged to enroll also in PY1102.

PY1102: Exploring Psychology 2

A general introduction to the theories, methods, findings and applications of modern scientific psychology. Topics covered include history, methods, genetics, evolution, learning, sensation, perception, group processes, social cognition and consciousness. In order to gain a comprehensive appreciation of the content and methodology of psychology as a whole, students are strongly encouraged to enroll also in PY1101.

AN1001:03 Discovering Anthropology

This subject introduces students to the discipline of anthropology. Major topic areas covered include the nature of social and cultural anthropology, cultural diversity, kinship, politics, gender and religion. Anthropological concepts and theories are introduced in the context of their practical application in culturally diverse settings.

SY1001:03 Australian Society: An Introduction to Sociology

This subject introduces ways of sociologically exploring the social world, with a particular focus on the analysis of Australian society in an international context. It involves examining social patterns and structures; examining how these shape the world in which we live; and recognising and exploring social experience in the context of social change and global processes. Through examining a range of topics such as family life, work, the media and education, students will develop an understanding of major social and cultural changes taking place in Australia and how these impact on the lives of individuals, groups and communities.

PY2101:03 Brain and Behaviour

This subject provides students with an in-depth introduction to key theories and concepts in the biological bases of sensation, perception and behaviour. Coverage includes the structure and function of the nervous system, how information is transmitted in the nervous system, the role of biological factors in cognition and motivated behaviours and the anatomy and physiology of the sensory systems from periphery to cortex.

PY2103:03 Describing and Analysing Human Behaviour

The purpose of this subject is to introduce students to concepts of research methodology and design as they apply to experimental psychology research. Students will learn about the scientific method and issues such as probability, causality and sampling. They will also acquire skills in designing experimental studies by learning to formulate research hypotheses and the operationalisation of concepts into variables. Problems that can arise with research, such as threats to validity and reliability, will also be presented. In addition, students will acquire skills in inferential statistics,

including hand and computer calculation of parametric and nonparametric statistical tests. A major component of the subject will be the acquisition of skills in using the statistical package SPSS, as well as presenting research findings in APA format. It is intended that by the completion of this subject students can integrate the methodological understanding and the analytical and computer skills acquired in this subject.

PY2104:03 Health Psychology

This subject attempts to give an introduction to a number of issues in the field which has grown very rapidly in recent years under the rubric "health psychology". Health is analysed using the biopsychosocial model. The interaction between biological, psychological and social factors in the production of health and illness thus forms the main focus. The treatment of the subject will be to examine a number of topics and problems in depth, rather than give a more superficial treatment of a broad number of issues. Areas covered include psychosocial stress and its affect on health; stress management, health promotion and disease prevention, nutrition, AIDS research and psychoimmunology; dispositional factors in cardiovascular disease; influence of supportive networks on health, doctor-patient interactions and compliance with medical regimens.

PY2106:03 Human Development Across the Lifespan

This subject provides a comprehensive coverage of research, theory, practices and issues in developmental psychology. A chronological framework is used to examine human life from conception to death, covering prenatal development and development during infancy, childhood, adolescence and adulthood. The inter-relatedness of theory and research is emphasised and the implications this carries for the application of empirical evidence to everyday life. Students will be provided with the opportunity to examine some of the issues including: the beginning of life, birth, cognitive growth, language development, the impact of child-care, friendships and peer influences, adolescent identity formation, moral development, gender differentiation, parenting, marriage and partnering, career development, ageing and death and dying.

PY2107:03 Experimental Investigation and Analysis of Behaviour

This subject introduces and examines the design and implementation of experimental research. Emphasis is on the use of the experiment as an inferential tool to test theory and build an empirical foundation for the science. As such, coverage will include detailed discussion of matters of experimental design and the practical use of statistical procedures. Beginning with the basic designs and using these as building blocks for more complex designs, all major experimental designs commonly used by psychologists will be covered. In parallel with a detailed description of major designs, a comprehensive conceptual description and practical application of appropriate statistical analysis of data collected from each of the designs will also be provided.

PY2109:03 Environmental Psychology

Environmental psychology (PY2109) will examine the behavioural implications of natural, manmade, and modified settings. It is an interdisciplinary, but essentially psychological synthesis of those theoretical and research streams from social psychology, evolutionary psychology, human ecology, perception & cognition, proxemics, and behavioural design and it borrows terms from human biology, human geography, anthropology, urban study, architectural design, and environmental science. Subject areas covered including a brief evolutionary perspective, physical environment (e.g., temperature, noise, crowding), personal space and territoriality, natural disaster perception and response, and environmental design on performance. This course will be discussing the theoretical aspect of environmental psychology and will be heavily emphasised on the research and methodology and the applications of those.

PY2110:03 Forensic Psychology

Forensic psychology explores emotional and behavioural issues that relate to the law and legal systems. Psychological knowledge is applied to the understanding of crime and criminal justice. This subject examines the role a forensic psychologist plays in the provision of advice to personnel within the justice system; the diagnosis and treatment of incarcerated and probationed offenders and techniques used to screen and evaluate personnel in the law enforcement and judicial systems. Germane topics in abnormal psychology, clinical psychology, personality and developmental psychology, psychometric testing and social psychology are dealt with insofar as they inform the tasks of psychologists in forensic settings.

PY2111:03 Learning and Behaviour

The purpose of this subject is to introduce students to the key theories and research in the psychology of learning. It primarily covers classic and contemporary models of learning based on associative principles (classical and instrumental conditioning). It will present practical applications of these basic principles in areas such as drug addiction, mental health and education. It also tracks the historical development of learning theories and presents their major contributions to the discipline.

PY2112:03 Memory and Cognition

The purpose of this subject is to introduce students to the key theories and research in the psychology of memory and cognition. It covers classic and contemporary viewpoints on how information from the environment is noticed, stored, processed and retrieved. It also tracks the historical development of cognitive psychology and presents its major contributions to the discipline.

PY3101:03 Advanced Behavioural Research Design Analysis

This subject covers research designs that are non-experimental or quasi-experimental in nature. These include methods that are often more appropriate for research in field settings where experiments are neither practical nor sensible. The different types of validity and the benefits and limitations of weighing one type of validity against another will be considered. In addition, some of the most popular and powerful multivariate statistical techniques will also be introduced in lectures and practicals. The statistical material will cover multiple and logistic regression, factor analysis, discriminant analysis and log-linear analysis. The emphasis will be on the conceptual understanding and use of these techniques rather than mathematical arguments and proofs. Practical will focus on everyday applications of the knowledge you gain from your study of research design.

PY3102:03 Social Psychology

Social psychology is concerned with the broader social contexts of behaviour and how interactions with others influence constructions and understandings of self, others and social reality. While the level of analysis is often the individual, theories and research take into account ongoing transactions with social and environmental settings and contexts and individual and collective sense making and representations. The subject attempts to provide a historical and contemporary overview of social psychology and to examine more closely a number of recurrent theoretical, methodological and ethical issues which social psychologists have addressed. Time is spent on classic social psychological theory and research in the areas of attitudinal change, social influence, person perception and group dynamics, as well as on applications of social psychology with respect to the psychology of difference (prejudice, cultural difference, gender difference) and behaviour change in the domains of politics, health, marketing and the environment. Social psychology has a particular interest in the way other people influence thoughts, feelings and actions and the nature and importance of the social environment in information processing. Hence the subject considers and contextualises past and current ways of framing attitudes, beliefs and values and attribution and social inference, in the context of current models of social cognition and social representations. Finally, social psychology has made a substantial investment in the development of measures and methodologies for researching attitudes, group processes, social cognition and intervention effectiveness; an ongoing critical discussion of these methods is an integral part of the subject.

PY3103:03 Psychopathology

This subject presents empirical approaches to understanding maladaptive behaviour, psychosocial disorders and dysfunctions in all age groups. The primary focus will be on the major areas of psychological dysfunction, as well as problems of diagnosis and assessment. Clinical features related to symptomatology, aetiology, etc and theories and research findings will be presented from an integrative perspective that emphasises the importance of multifactorial rather than unifactorial approaches to the explanation of psychological disorders. Although therapeutic interventions for different disorders will be surveyed, they will not be the major focus of the subject.

PY3104:03 Principles of Counselling

The objective of this subject is to provide students with a systematic introduction to the theory and practice of counselling. Students should appreciate its introductory nature and need to understand that counselling skills are largely acquired through advanced training, professional practice, supervision and experience.

PY3105:03 Behaviour in Organisations

This subject presents a contextual approach to organisational psychology encompassing both theoretical roots and their application to the workplace. The psychology of behaviour in organisations is explored at descriptive and analytic levels and linked to its use in intervention. Topics range from understanding the impact of context on organisations, managing change and organisation development to specifics such as criterion development, job analysis, performance appraisal, staff selection and management. Both lectures and tutorials will be interactive. This subject draws heavily on the social psychological approach to understanding organisations, but explores an area of psychology which may be viewed as being more applied than pure. As such, in addition to presenting a sound introduction for students interested in specialising in organisational psychology or human resource management fields, it provides insight into how organisations function. This insight can be useful for any employee.

PY3107:03 Introductory Psychometrics, Assessment and Ethics

Available to students enrolled in postgraduate psychology programs with the approval of the Head of School.

Psychological assessment is one of the most important professional activities performed by psychologists. This subject covers the major theories and concepts of psychological assessment. In addition, it introduces students to the major assessment techniques currently used by Australian psychologists. These will include intelligence, aptitude, personality, organisational and clinical assessment techniques. Although this is not an advanced subject, students will experience some training in the administration, scoring and interpretation of tests.

PY3108:03 Personality and Individual Psychology

In this subject there will be a specific focus on theories and assessment methods for studying the lives of individuals in detail, including contributions from psychoanalytic, cognitive, behavioural, trait and narrative psychologies. The subject will begin by addressing philosophical issues, since these are especially critical in shaping both theory and method in the area of personality. An overview of the major theoretical paradigms of personality psychology will be presented in the first half of the subject, including reference to the work of S. Freud, C. Jung, Henry Murrey, H.J. Eysenck, George Kelly, Abraham Maslow, Sylvan Tomkins, Dan McAdams, Gary Gregg and others. The second half of the subject will be devoted to a coverage of contemporary and emerging approaches to the conceptualisation and measurement of personality with a focus on the narrative study of individual lives.

PY3109:03 Cognitive Neuroscience: The Biology of Mind

Detailed coverage of the structure and functioning of the nervous system will be presented. In addition to topics such as the constraints which biological properties have on sensation, perception and learning and the ways in which environmental factors may influence the development and functioning of the central nervous system, special consideration will be given to the functioning of the central nervous system in relation to cognition. Material will be drawn from the fields of neuroanatomy, neurophysiology and cognitive neuropsychology and psychophysiology.

PY3110:03 Human Sensation and Perception

This subject reviews the anatomy and physiology of the visual, auditory, gustatory, olfactory and somesthetic sensory systems from periphery to cortex and explores how neural activity gives rise to our rich perceptual world. It explores the hypothesis that all perceptions are creations of our brains and looks at how and why we have evolved this strategy. Visual and somato sensory perception are dealt with in particular detail. Students are introduced to the essentials of psychophysics.

PY3111:03 Advanced Health Psychology

This subject aims to extend the knowledge gained in PY2104. The focus in the subject will be upon health psychology at a public health level rather than at the level of the individual. Taking a health promotion perspective, topics covered will include factors contributing to chronic disease and the social determinants of health. Particular attention will be paid to the differential impact such factors have upon different population groups, for example children and indigenous Australians. Students will also be instructed in the use and meaning of basic epidemiological terms.

PY4104/5: Psychology Thesis Parts 1 & 2

Available to psychology students who have completed three years of study and who have been accepted into level 4 of the psychology Honours program. Except with the approval of the Head of School/Associate Dean, all subjects in a chain must be studied in consecutive teaching periods. Students are required to design and conduct an independent research project that culminates in a thesis. This subject involves regular meetings with a research supervisor throughout the course of the year; participation in professional orientation and development seminars and the presentation of a paper based on the students research at an annual mini-conference.

As each of these subjects is part of a subject chain, a final standard grade (e.g. P, C) will only be recorded for each subject after successful completion of all parts of the subject chain.

PY4106/7: Group Project Parts 1 & 2

Available to psychology students who have completed three years of study and who have been accepted into the Pass program or the Postgraduate Diploma of Psychology. Except with the approval of the Head of School/Associate Dean, all subjects in a chain must be studied in consecutive teaching periods.

Students are required as a small group to conduct an independent research project that culminates in a thesis. This subject involves regular meetings with a research supervisor throughout the course of the year; participation in professional orientation and development seminars and the presentation of a paper based on the students' research at an annual mini-conference.

As each of these subjects is part of a subject chain, a final standard grade (e.g. P, C) will only be recorded for each subject after successful completion of all parts of the subject chain.

PY4108/9: Advanced Topics in Psychology

Available to psychology students who have completed three years of study and who have been accepted into either level 4 of the psychology program or the Postgraduate Diploma of Psychology. Except with the approval of the Head of School/Associate Dean, all subjects in a chain must be studied in consecutive teaching periods.

These subjects cover advanced level topics in psychology, across a range of staff interests, and include seminars by visiting speakers. Specific topics are advised by the School at the commencement of each study period.

As each of these subjects is part of a subject chain, a final standard grade (e.g. P, C) will only be recorded for each subject after successful completion of all parts of the subject chain.

5) Scheduled holidays (public and school) and/or semester/term break for course**Public Holiday**

1 January 2010 (Friday)	New Year's Day
14 February 2010 (Sunday)	Chinese New Year
15 February 2010 (Monday)	Chinese New Year
16 February 2010 (Tuesday)	Chinese New Year
2 April 2010 (Friday)	Good Friday
1 May 2010 (Saturday)	Labour Day
28 May 2010 (Friday)	Vesak Day
9 August 2010 (Monday)	National Day
10 September 2010 (Friday)	Hari Raya Puasa
5 November 2010 (Friday)*	Deepavali
17 November 2010 (Wednesday)	Hari Raya Haji
25 December 2010 (Saturday)	Christmas Day

* subjected to changes.

Semester/Term Break

25 Jan 2010 to 31 Jan 2010	Examination Preparation & Examination Week SP53-2009
08 Feb 2010 to 28 Feb 2010	SP53-2009 Vacation
17 May 2010 to 13 Jun 2010	Examination Preparation & Examination Week SP51-2010
14 Jun 2010 to 27 Jun 2010	SP51-2010 Vacation
13 Sep 2010 to 10 Oct 2010	Examination Preparation & Examination Week SP52-2010
11 Oct 2010 to 24 Oct 2010	SP52-2010 Vacation
27 Dec 2010 to 02 Jan 2011	Christmas Break
17 Jan 2011 to 13 Feb 2011	Examination Preparation & Examination Week SP53-2010
14 Feb 2011 to 27 Feb 2011	SP53-2010 Vacation
16 May 2011 to 12 Jun 2011	Examination Preparation & Examination Week SP51-2011
13 Jun 2011 to 26 Jun 2011	SP51-2011 Vacation
12 Sep 2011 to 09 Oct 2011	Examination Preparation & Examination Week SP52-2011
10 Oct 2011 to 23 Oct 2011	SP52-2011 Vacation
24 Dec 2011 to 31 Dec 2011	Christmas Break
16 Jan 2012 to 12 Feb 2012	Examination Preparation & Examination Week SP53-2011
13 Feb 2012 to 26 Feb 2012	SP53-2011 Vacation
14 May 2012 to 10 Jun 2012	Examination Preparation & Examination Week SP51-2012
11 Jun 2012 to 24 Jun 2012	SP51-2012 Vacation
10 Sep 2012 to 07 Oct 2012	Examination Preparation & Examination Week SP52-2012
08 Oct 2012 to 21 Oct 2012	SP52-2012 Vacation
24 Dec 2012 to 30 Dec 2012	Christmas Break

21 Jan 2013 to 10 Feb 2013

Examination Preparation & Examination Week
SP53 -2012

11 Feb 2013 to 24 Feb 2013

SP53-2012 Vacation

Student Service department will release further information on the scheduled holidays and / or semester break for course. Please visit www.jcu.edu.sg for updates.

6) Examination and/or other assessment period

Study Period

Dates

SP51-2010	24 May 2010 to 13 Jun 2010
SP52-2010	20 Sep 2010 to 10 Oct 2010
SP53-2010	24 Jan 2011 to 13 Feb 2011
SP51-2011	23 May 2011 to 12 Jun 2011
SP52-2011	19 Sep 2011 to 09 Oct 2011
SP53-2011	23 Jan 2012 to 12 Feb 2012
SP51-2012	21 May 2012 to 10 Jun 2012
SP52-2012	17 Sep 2012 to 07 Oct 2012
SP53-2012	28 Jan 2013 to 10 Feb 2013

Examination & Ceremonies Office will release further information on the scheduled examination and / or other assessment period. Please visit www.jcu.edu.sg for updates.

7) Expected examination results release date

Study Period

Dates

SP53-2009	08 Mar 2010
SP51-2010	05 July 2010
SP52-2010	01 Nov 2010
SP53-2010	07 Mar 2011
SP51-2011	04 July 2011
SP52-2011	31 Oct 2011
SP53-2011	05 Mar 2012
SP51-2012	02 Jul 2012
SP52-2012	29 Nov 2012
SP53-2012	04 Mar 2013

Examination & Ceremonies Office will release further information on the expected examination results release date. Please visit www.jcu.edu.sg for updates.

SCHEDULE 2
BREAKDOWN OF COURSE FEES AND MISCELLANEOUS FEES

SCHEDULE 2.1
COURSE FEES

Fees Breakdown <i>[shows the full breakdown of total payable course fees]</i>		Total Payable (S\$)
Course fee FPS insurance fee Medical Insurance		
(A) Total Course Fees Payable:		
(B) No of Installments:		
(C) Installment Amount (C = A/B)		
Instalment Schedule	Payment by 4 month* Installment	
	Amount (S\$)	Date Due
1 st installment		20/05/2010
2 nd installment		20/10/2010
3 rd installment		20/02/2011
4 th installment		20/06/2011
5 th installment		20/10/2011
6 th installment		20/02/2012
7 th installment		20/06/2012
8 th installment		20/06/2012
9 th installment		20/02/2013
(A) Total Course Fees Payable:		

SCHEDULE 2.2 MISCELLANEOUS FEES¹

Purpose of Fee	Amount (S\$) and When Payable
Additional Module	per subject fee as per contract
Late enrolment fee (after stipulated due date but before course commencement)	\$32.10
Late enrolment fee (after course commencement)	\$53.50
Supplement Exam	\$53.50
Re-exam (ELPP)	\$160.50
Application Fee (International)	\$107.00
Application Fee (Domestic)	\$32.10
Additional FPS	for re-module or extension of course duration
Deferment fees	\$107.00
Late Payment Fee (For payments not received by the stipulated due date)	\$32.10
Locker rental - small	\$15.00 per semester
Locker rental - big	\$20.00 per semester
Locker deposit	\$20.00
Overdue library book (per borrowing - max 4books/borrowing)	\$10.00 (1 day)
Overdue library book (per borrowing - max 4books/borrowing)	\$35.00 (More than 2 days) - \$10 - overdue charge, - \$25 - additional service charge
Lost of library book	price of the book + \$20 service charge
Replacement of lost student card	\$16.05
Replacement of damaged student card	\$10.70
Anatomy museum visit (for psychology student)	\$16.05 (32.10 per visit; \$ 16.05 is subsidy by JCU)
Car Entry Decal	\$10.00

¹ Miscellaneous Fees refer to any non-compulsory and non-standard fees which the student will pay only when necessary or applicable. Such fees are normally collected on an ad-hoc basis by the PEI when the need arises.

SCHEDULE 3
STUDENT'S RIGHTS TO CANCEL AGREEMENT

SCHEDULE 3.1

1. You, the Student, shall have the right to cancel this Agreement within 7 working days from signing the Agreement, or within 7 working days from the date this notice has been brought to your attention, whichever is the later (the "Cooling-Off Period").
2. You are entitled to cancel this Agreement during the Cooling-Off Period for any reason, and are not obliged to give any reasons to the PEI for doing so.
3. You have to write to the PEI to cancel the Agreement within the Cooling-off Period. You may use the form provided in Schedule 3.2. You may send such Notice of Cancellation by email or fax to the following contacts, or leave a copy with the PEI administrative office.

PEI email address: admissions@jcu.edu.sg

PEI fax number: + 65 6455 2833

PEI administrative office address: 600 Upper Thomson Road, Singapore 574421

4. You are advised to keep a copy of the email or fax confirmation slip. If the Notice of Cancellation is left with the PEI office, the PEI office is to acknowledge receipt of the Notice by signing on it and returning one copy of the Notice to you. If the PEI office does not do so, you are advised to inform the PEI immediately by writing to this email address admissions@jcu.edu.sg.
5. Upon cancelling the Agreement, the PEI must refund you the monies paid in accordance to Clause 2.5 of the PEI-Student Contract.

I, Student A [*name*], hereby acknowledge that on this 20/04/2010 [*date in DD/MM/YYYY format*], the PEI has brought to my attention my rights under the Cooling-Off Period and that I fully understand these rights.

SIGNED by the Student

SIGNED by the Student's parent or legal guardian (if the student is under eighteen (18) years of age)

Name of Student: Student A

Name of Parent or Legal Guardian:
NRIC / Passport No:

**SCHEDULE 3.2
SAMPLE NOTICE OF CANCELLATION**

STUDENT'S RIGHTS TO CANCEL AGREEMENT

I, Student A [name], on this [] [date in DD/MM/YYYY format] hereby cancel the Student-PEI contract with James Cook Australia Institute of Higher Learning Pte Ltd [name of PEI], SC 0001 [reference number or Course name, if any].

SIGNED by the Student

SIGNED by the Student's parent or legal guardian (if the student is under eighteen (18) years of age)

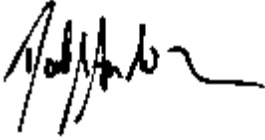
Name of Student: Student A

Name of Parent or Legal Guardian:

Date:

NRIC / Passport No:
Date:

SIGNED by the PEI



Authorized Signatory of the PEI
Name: Dr. Dale Anderson
Date: 20/04/2010

Seal of PEI

SIGNED by the Student

SIGNED by the Student's parent or legal guardian (if the student is under eighteen (18) years of age)

Name of Student: Student A

Name of Parent or Legal Guardian:

Date: 20/04/2010

NRIC / Passport No:

Date:

SIGNED by Witness

Name of Witness:

NRIC / Passport No:

Date: