

REQUEST FOR STUDENT IDENTIFICATION CARD

1. PERSONAL DETAILS

Student number (8 digit number)

Title: Dr Mr. Mrs. Ms Miss

Family name: _____ Given name: _____

Email address (JCU email for degree students): _____

Mobile phone: _____ Home phone number: _____

Current course

Course code: _____ Course title: _____ Mode of study: Day Evening/Fast-track

2. ID CARD REQUEST

Replacement of damaged card [please surrender old card]: S\$10

Replacement of lost card: S\$15

Replacement of card due to change of name [please surrender old card]: free

Replace of card due to card expiry or incorrect details [please surrender old card]: free

Please state correction to be made: _____

Replacement of card due to change of enrolment [please surrender old card]: free

From part time to full time From full time to part time From undergraduate to postgraduate

3. DECLARATION

I declare that the information provided is true and accurate to the best of my knowledge and that I have not willfully suppressed any information. I understand that information contained in this form is collected for enrolment and administrative purposes, and that some information may be released for administrative purposes. Personal information will not be passed onto any other external bodies without prior authorisation unless a valid legal request has been made.

Student Signature: _____ Date (dd/mm/yyyy): ____/____/____

IMPORTANT:

Please submit 1 recent passport sized photograph with this application.

Request will take 5 working days for processing. JCU will advise you of the collection date.

4. RETURN DETAILS

Student Service Centre

James Cook University Singapore Campus

Block D, Student Services

Tel: +65 6576 6865 / 6885 / 6864 / 6869

Email: JCUSEnrolment@jcu.edu.sg

OFFICIAL USE ONLY

Date received: ____/____/____

Staff name: _____

5. COLLECTION OF CARD

Student signature: _____ Date (dd/mm/yyyy): ____/____/____