

Reporting

All students are required to attend the reporting session on Blackboard Collaborate with our University staff. Please log in at least 10 minutes before the start of reporting session to ensure there is a smooth internet connection. Please type in your full name, preferably the same name as stated in your JCU Letter of Offer when joining the session for attendance taking purposes.

Please kindly use the checklist below to prepare in advance the documents which you have submitted to the University during your application. It is important that you have them with you during the reporting session to ensure a fast and smooth reporting process.

- Letter of Offer
- Student Contract
- Advisory Note
- Student Handbook Declaration Form
- Consent Form to Release Information
- Cover Letter (International Students)
- Addendum (International Students)
- ICA In-Principle Approval Letter (International Students)
- ICA eForm 16 & v36 (International Students)
- ICA Terms & Conditions (International Students)

All timings listed below are in Singapore Time (SGT), UTC +8.

| Date | Time | Market Area | Link |
|-------------------------------|------------------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------|
| 28 February Monday | 10:00 AM – 11:00 AM | China (including Hong Kong SAR, Macau SAR, and Taiwan China) (Session 1) | http://Jcu.sg/eReportingCHN |
| | 4:00 PM – 5:00 PM | Europe & Others Central Asia Indochina | http://Jcu.sg/eReporting |
| 1 March Tuesday | 10:00 AM – 11:00 AM | China (including Hong Kong SAR, Macau SAR, and Taiwan China) (Session 2) | http://Jcu.sg/eReportingCHN |

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|------------------------------|------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| | 12:00 PM – 1:00 PM | Singapore Full/Part-Time | http://Jcu.sg/eReporting |
| | 2:00 PM – 3:00 PM | India Indonesia Malaysia & Brunei Korea & Thailand | http://Jcu.sg/eReporting |
| 2 March Wednesday | 10:00 AM – 11:00 AM | China (including Hong Kong SAR, Macau SAR, and Taiwan China) (Session 3) | http://Jcu.sg/eReportingCHN |
| | 11:00 AM – 12:00 PM | All Markets (Late Reporting) | http://Jcu.sg/eReporting |

After your reporting, please help us by completing the Student Satisfaction Survey with Pre-Enrolment Process. You can scan the QR code below or click [here](#).



Verification

You will be advised on the date, time, and Zoom meeting link. This session will be recorded and will take about 10 minutes to complete.

Please kindly use the checklist below to prepare in advance the documents which you have submitted to the University during your application. It is important that you have them with you during the verification session to ensure a fast and smooth verification process.

- NRIC / Passport / Identification Cards
- Birth Certificates for international students
- Academic Certificates i.e. Year 12/Diploma/Bachelor Degree etc.
- Academic Transcripts
- Academic Course Completion Letter (if applicable)
- Proof of English Language Proficiency (i.e. IELTS/TOEFL/PTE/Medium of Instruction letter)
- Deed Poll on Name Change (if applicable)
- Other Miscellaneous Documents (if any)

