

STUDENT HANDBOOK INDUCTION DECLARATION FORM

No	Item	Please Tick
1	James Cook University at a Glance - Message from the Vice Chancellor - James Cook University Snapshot - Strategic Intent - Message from the Deputy Vice Chancellor - Singapore campus of James Cook University is EduTrust certified	<input type="checkbox"/>
2	Course Information - Course Prerequisites - Pre-Departure Information - Student Code of Conduct - Admission Procedures - Student Fees	<input type="checkbox"/>
3	Campus Location	<input type="checkbox"/>
4	Student Affairs - Message from Associate Director - Important Phone Numbers - JCU Identification Card & Email Account	<input type="checkbox"/>
5	Student Support - Student Careers Office - Psychology Clinic - Counselling Services - Campus Life	<input type="checkbox"/>
6	Campus Activities & Organizations - Campus Activities - Student Organizations	<input type="checkbox"/>
7	Admissions, Academic Services & Progression Office - Study Plan Information - Graduation - Examination Office - Absence from Exam - Withdrawal & Transfer Course - JCU Enrolment Terminology - Academic Progression Explained - Contacts & General Course Enquiries	<input type="checkbox"/>
8	Support Services - LearnJCU - Library Services - Semester Leave Flowchart - Student Contract - Withdrawal Process Flowchart - Student Deferment Process - Learning Support - Attendance - Fee Protection Scheme - Withdrawal and Refund Policy - Complaint Process - Feedback	<input type="checkbox"/>

I declare that the information I have supplied on this form is to the best of my knowledge, accurate and correct. I understand that the information contained in this form is collected for administrative purposes, and personal information will not be passed on to any other external bodies without my authorization, other than in accord with the university's confidentiality policy.

Organisation Name	Counsellor Name	Counsellor Signature	Date

I acknowledge that I have been provided with a copy of the student handbook and have been counselled and understand the issues listed above.

Student Name	Student Signature	Date

Updated 13 July 2022