

1. PERSONAL DETAILS

Student Number (8 Digit Number)

FIN Number / NRIC Number

Passport Number (International Students)

Student Type

☐

International

☐

Domestic

Family Name _____

Given Name: _____

JCU Email Address: _____ @ my.jcu.edu.au

Mobile Phone: _____

Nationality: _____

Current Course: _____

2. TYPE OF REQUEST

Please specify your request:

3. DECLARATION

I declare that the information provided is true and accurate to the best of my knowledge and that I have not wilfully suppressed any information. I understand that information contained in this form is collected for enrolment and administrative purposes, and that some information may be released for administrative purposes. Personal information will not be passed onto any other external bodies without prior authorisation unless a valid legal request has been made.

Student Signature: _____

Date Submitted (DD/MM/YYYY): ____ / ____ / ____

IMPORTANT: The processing time will be 3 working days. Student will be notified through their JCU email on the outcome of the request.

4. RETURN DETAILS

James Cook University
149 Sims Drive, Singapore 387380
Student Affairs, Block C
Tel: +65 6709 3688
Email: studentaffairs-singapore@jcu.edu.au

5. OFFICIAL USE ONLY

Staff Signature: _____

Date Received (DD/MM/YYYY): ____ / ____ / ____