

1. PERSONAL DETAILS

Student number (8 digit number)

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Title: Dr Mr. Mrs. Ms Miss

Nationality: _____

Family name: _____

Given name: _____

JCU email address : _____@my.jcu.edu.au

Mobile phone: _____

Home phone number: _____

Passport No. : _____

Fin No. : _____

Current course:

Course title: _____

Mode of study: Day

Evening

2. TYPE OF REQUEST

Variation of Enrollments [state reason for request]:

Others, please specify:

3. DECLARATION

I declare that the information provided is true and accurate to the best of my knowledge and that I have not willfully suppressed any information. I understand that information contained in this form is collected for enrolment and administrative purposes, and that some information may be released for administrative purposes. Personal information will not be passed onto any other external bodies without prior authorisation unless a valid legal request has been made.

Student Signature: _____ Date (dd/mm/yyyy): ____ / ____ / ____

IMPORTANT:

Request for Variation of enrollments will be 7 working days, for other request the processing time will be 3 working days. We will advise you of the outcome of your application.

4. RETURN DETAILS

James Cook University Singapore

149 Sims Drive,

Student Affairs, Block C

Tel: +65 6709 3688

Email: studentaffairs-singapore@jcu.edu.au

Date Received: (dd/mm/yyyy): ____ / ____ / ____

Staff: _____

5. APPROVAL

Recommendation by Associate Director, Student Affairs

Recommended for approval Not recommended for approval

Comments: _____

Signature of Associate Director: _____ Date (dd/mm/yyyy): ____/____/____

**Assessment by Head of Academic Group (HOA) / Head of Department (HOD) /
Director, Admissions, Academic Services and Progressions**

Approved Not approved

Comments: _____

Signature of HOA / HOD / D: _____ Date (dd/mm/yyyy): ____/____/____

Assessment by Campus Dean & Head of Learning, Teaching & Student Engagement

Approved Not approved

Comments: _____

Signature of Professor
Abhishek Singh Bhati: _____ Date (dd/mm/yyyy): ____/____/____