

## REQUEST TO CANCEL STUDENT'S PASS

### 1. PERSONAL DETAILS

Student number (8 digit number)

FIN number (Student's Pass number)

Title: Dr  Mr.  Mrs.  Ms  Miss  Nationality: \_\_\_\_\_

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

Email address (JCU email for degree students): \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Home Country Phone Number: \_\_\_\_\_

Current course title: \_\_\_\_\_ Student's Pass Expiry Date: \_\_\_\_\_

### 2. REQUIRED DOCUMENTS & OTHER INFORMATION

Documents Required for Cancellation: A: Photocopy of student's pass(front &back)   
 B: Photocopy of passport photo page

Reasons to Cancel Student's Pass:  Completed Course & Graduating  Applying Semester Leave  
 Renew/Transfer Student's Pass  Others \_\_\_\_\_

When are you leaving Singapore? \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### 3. OFFICIAL USE ONLY

Date received \_\_\_\_\_ Staff's Name: \_\_\_\_\_

Date cancelled \_\_\_\_\_ Staff's Name: \_\_\_\_\_

### Acknowledgement Slip (For Student)

Dear (Name of student) \_\_\_\_\_ with FIN No.: \_\_\_\_\_

Please collect your Student's Pass Outcome / Short Term Social Visa on \_\_\_\_\_ at Student Services. Please bring along this acknowledgement slip and your passport. Thank you.

Collected by \_\_\_\_\_ Date of Collection \_\_\_\_\_