

CAR DECAL APPLICATION FORM (Student)

Full Name : _____
Student Number : _____
Course of Study : _____
Course Duration : From _____ End _____
Email : _____ Contact Number _____

Vehicle Description

Registered Owner : _____
Address : _____
Vehicle Number : _____ Vehicle Unit Number (IU) _____
Make & Model : _____ Color _____

I, _____ understand and confirm that I have read and will abide by the Rules & Regulations governing the use of the Car Park and Car Park Decal appended with this application form or any changes thereafter as determined by the Singapore campus of James Cook University. I am required to return the car park decal when I am no longer studying in the Singapore campus of James Cook University.

I acknowledge that all vehicles are parked in the premises at the owner's own risk. The Singapore campus of James Cook University and its authorized personnel undertake no responsibility and shall not be liable in any matters whatsoever for any misdemeanor loss or damages to any vehicle, its accessories or to the contents therein or any vehicle moving in and out of or parked in the car park.

ACKNOWLEDGEMENT

By signing, I hereby acknowledge Rules and Regulations and received the car decal in good condition.

_____ Date of Collection

For Official Use:

- First Car Decal
 Replacement for Car Decal (Lost/damage)
 Change of Car decal (Due to change of car plate no.)

Car Serial Number: _____

_____ Name & Signature of Approving Officer:

_____ Date of Issue

Version no: AF_CD_ V.1.3.2 Revised Date: 17/03/2022

Car Park - Rules & Regulations

1. Please fill up '**CAR DECAL APPLICATION FORM** (Student)' and submit to Administration & Facilities Department (A3-02) or via email to Facilities-Singapore@jcu.edu.au.
2. Each student is entitled to only ONE (1) car decal to park ONE (1) vehicle in the Singapore campus of James Cook University at any one time.
3. The car decal issued is not transferable for use on another vehicle.
4. Students shall be issued with a permanent car park decal for motor vehicles (cars and motorcycles) to be parked in the Singapore campus of James Cook University.
5. Students are to notify Administration & Facilities Department for a change of vehicle registration particulars so that a fresh decal could be issued in exchange of the old one.
6. Students are to return their decals to Administration & Facilities Department upon graduation or depart from the University in any situation.
7. The car park decal should be displayed prominently on the front right windscreen of the vehicle for easy identification by security personnel.
8. A car decal does not guarantee an available car park lot at any one time. It is based on first-come first-serve basis and subject to any availability of the car park lots.
9. Loss of car decal must be reported to Administration & Facilities Department as soon as possible.
10. No overnight parking is allowed.
11. No reservation of any parking lot is allowed.
12. Handicapped lots are strictly reserved for the said category of drivers ONLY. Unauthorized parking at the handicapped lot will be given a reminder letter and driver will be asked to remove the car from the said lot immediately.
13. Visitors driving into the Singapore campus of James Cook University must inform the Security of the purpose of their visit and whom they are meeting before entering the premises. Visitors are only allowed to park if there are available lots in the car park. No waiting is allowed in the carpark.
14. The Security shall be empowered to ask the driver of the vehicle to exit the car park and the Singapore campus of James Cook University premises under the following circumstances:
 - a. Park without approval from the Security.
 - b. Vehicle causing obstruction and/or safety hazard to the users.
 - c. Parking/waiting along the driveway/fire engine hardstand/access route.
15. All vehicles parked in the Singapore campus of James Cook University will be at the students' own risk. The Singapore campus of James Cook University will not be held responsible for any theft, damage or other misdemeanor caused to the vehicles and/or their contents.
16. Drivers shall not drive in a manner to endanger the lives of other person lawfully using the common property. All traffic signs and rules in the car park are to be observed.
17. Administration & Facilities Department reserves the right to reject any application(s) with valid reasons.

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