

## CAR DECAL APPLICATION FORM (Student)

Full Name : \_\_\_\_\_  
Student Number : \_\_\_\_\_  
Course of Study : \_\_\_\_\_  
Course Duration : From \_\_\_\_\_ End \_\_\_\_\_  
Email : \_\_\_\_\_ Contact Number : \_\_\_\_\_

### Vehicle Description

Registered Owner : \_\_\_\_\_  
Vehicle Number : \_\_\_\_\_ In-Vehicle Unit Number : \_\_\_\_\_  
Make & Model : \_\_\_\_\_ Colour : \_\_\_\_\_

I, \_\_\_\_\_ understand and confirm that I have read and will abide by the Rules & Regulations governing the use of the Car Park and Car Park Decal appended with this application form or any changes thereafter as determined by the James Cook University Singapore campus. I am required to return the car park decal when I am no longer studying in the James Cook University Singapore Campus.

I acknowledge that all vehicles are parked in the premises at the owner's own risk. James Cook University Singapore Campus and its authorised personnel undertake no responsibility and shall not be liable in any matters whatsoever for any misdemeanor loss or damages to any vehicle, its accessories or to the contents therein or any vehicle moving in and out of or parked in the car park.

### ACKNOWLEDGEMENT

By signing, I hereby acknowledge Rules and Regulations and received the car decal in good condition.

\_\_\_\_\_  
Date of Collection

### For Official Use:

- ☐ First Car Decal  
☐ Replacement for Car Decal (Loss)  
☐ Change of Car decal (Due to change of car plate no.)

Decal Serial Number: \_\_\_\_\_

\_\_\_\_\_  
Name & Signature of Approving Staff:

\_\_\_\_\_  
Date of Issue

**EM\_WHSE\_048b\_Car Decal Requisition Form\_V2.0\_MAR\_2024**

## **Car Park - Rules & Regulations**

1. Please fill up '**CAR DECAL APPLICATION FORM (Student)**' and submit to Estate Management Department (A3-02 Corporate Office) via email to [estate-management-singapore@jcu.edu.au](mailto:estate-management-singapore@jcu.edu.au).
2. Each Student is entitled to only ONE (1) car decal to park ONE (1) vehicle in James Cook University Singapore Campus at any one time.
3. The car decal issued is not transferable for use on another vehicle.
4. Students are to notify Estate Management Department for a change of vehicle registration particulars. After processing and upon notification by Estate Management Department, please bring along the current car decal to A3-02 Corporate Office and updates would be made.
5. Students are to return their decal to Estate Management Department upon graduation or departure from the University in any situation.
6. The car decal should be displayed prominently on the front right windscreen of the vehicle for easy identification by security personnel.
7. A car decal does not guarantee an available car park lot at any one time. It is based on first-come first-serve basis and subject to any availability of the car park lots.
8. Loss of car decal must be reported to Estate Management Department as soon as possible. For loss of car decal, the first replacement shall be at no cost. Any subsequent replacement thereafter shall be liable to an administrative charge of \$10 per request.
9. No overnight parking nor reservation of any parking lot is allowed.
10. Handicapped lots are strictly reserved for the said category of drivers ONLY. Unauthorised parking at the handicapped lot will be given a reminder letter and driver will be asked to remove the car from the said lot immediately.
11. The Security shall be empowered to ask the driver of the vehicle to exit the car park and Singapore campus of James Cook University Singapore campus premises under the following circumstances:
  - a. Park without approval from the Security.
  - b. Vehicle causing obstruction and/or safety hazard to the users.
  - c. Parking/waiting along the driveway/fire engine hardstand/access route.
12. All vehicles parked in the James Cook University Singapore Campus will be at the owner's own risk. James Cook University Singapore Campus will not be held responsible for any theft, damage or other misdemeanor caused to the vehicles and/or their contents.
13. Drivers shall not drive in a manner to endanger the lives of other person lawfully using the common property. All traffic signs and rules in the car park are to be observed.
14. Estate Management Department reserves the right to reject any application(s).

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