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Registering your Online Account

For first time applicant, please click “Register and Apply” button.

First Time Applicants ONLY



If you do not have a user name and password you will need to register to apply for a course.

DO NOT REGISTER if you are a current or previous James Cook University applicant or student.

Please refer to the "Returning Applicants, Current students and Previous Students" section to the right to log in or for instructions to retrieve lost passwords.

1 Register

Register yourself as a user. Once you have registered you will be given a user name and a password to allow you to log back in without identifying yourself over again.

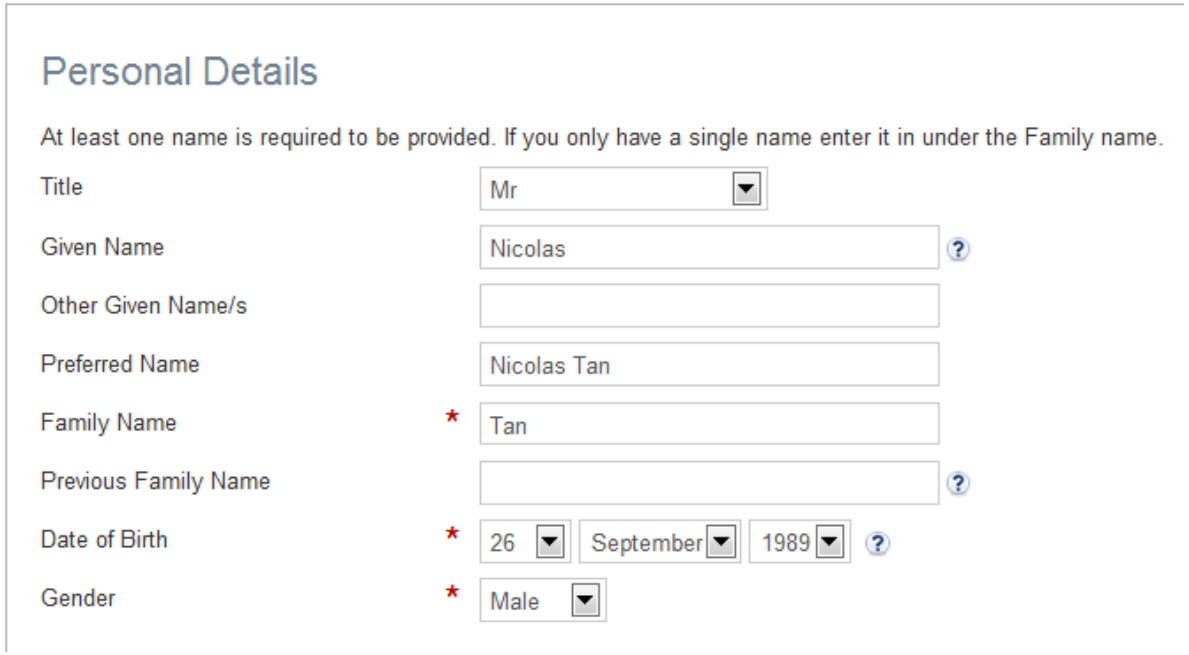
2 Apply

After registering you can submit an application to study a course.

Register and Apply

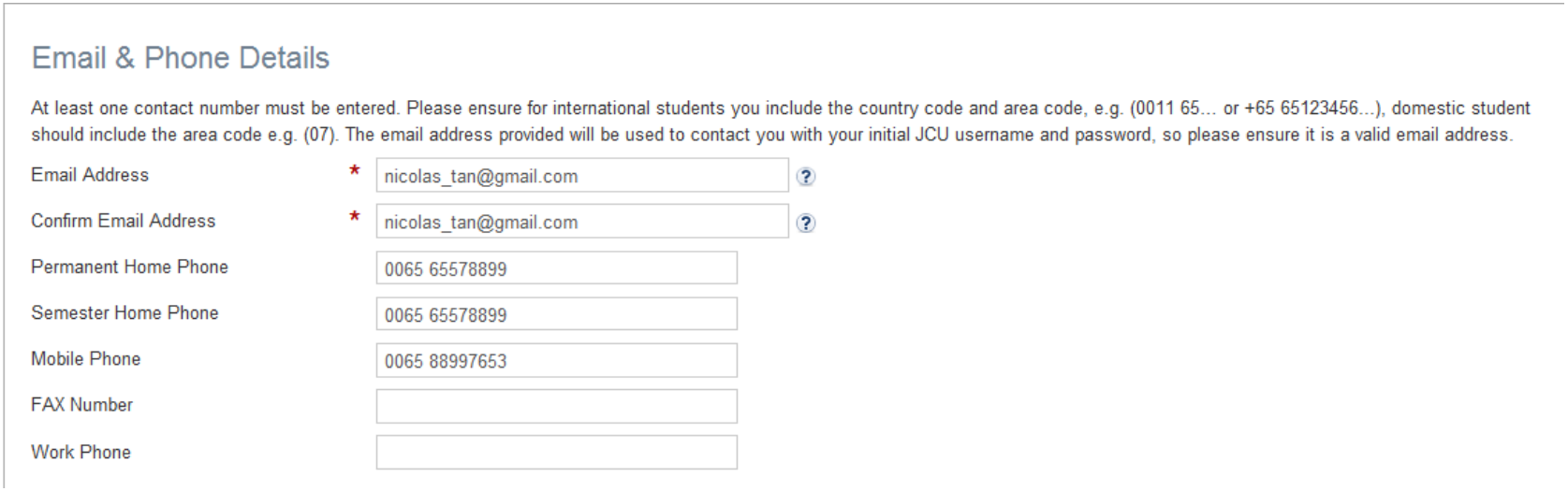
Personal Details

You are required to enter Title, Given Name, Family Name, Date of Birth and Gender accordingly. Make sure the spelling of your name is accurate.



Email Address and Phone Details

You are required to enter a valid email address for our system to send your login user ID and password. At least one phone number with country code and area code (e.g. 0091 12345678) is required.



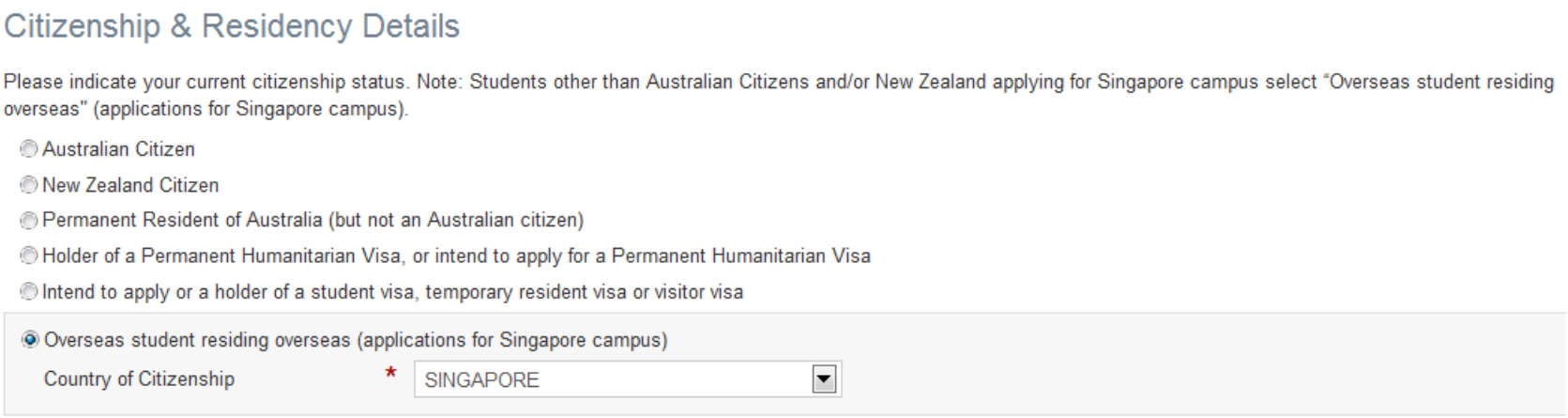
Address Details

You are required to enter you current contact address or home address including postcode under Address Line 1, 2 or 3.



Citizenship & Residency Details

For non-Australian citizen or non-New Zealand citizen, you are required to select “Overseas student residing overseas” and fill up your nationality accordingly.



Cultural Details

You are required to enter your country of birth and main language spoken at home accordingly.

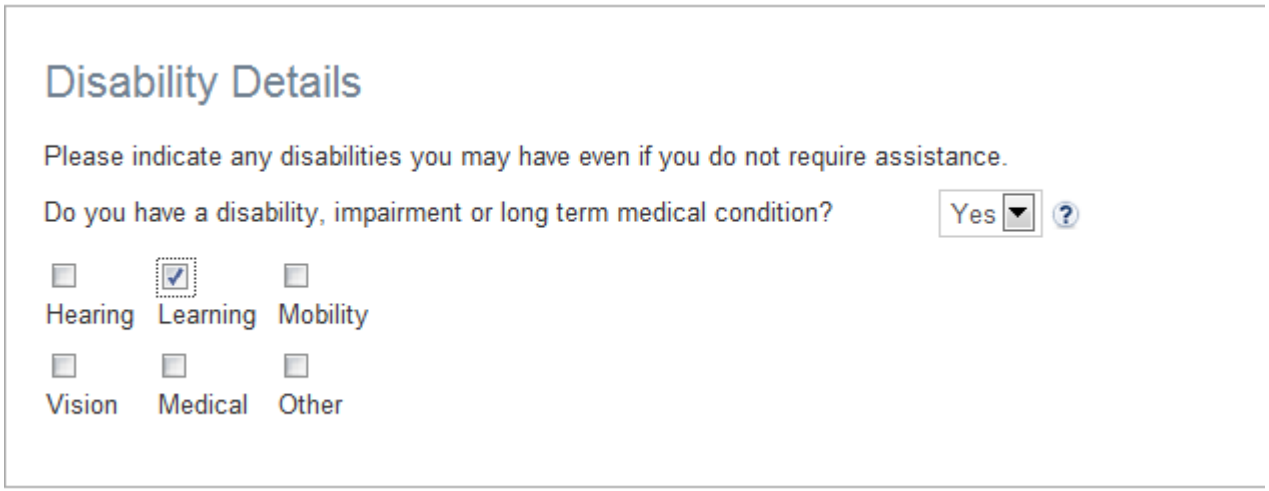
For non-Australian citizen, you are required to choose “No” for Australian Aboriginal or Torres Strait Islander Status.

You may leave the field of “Year of entry to Australia” blank.



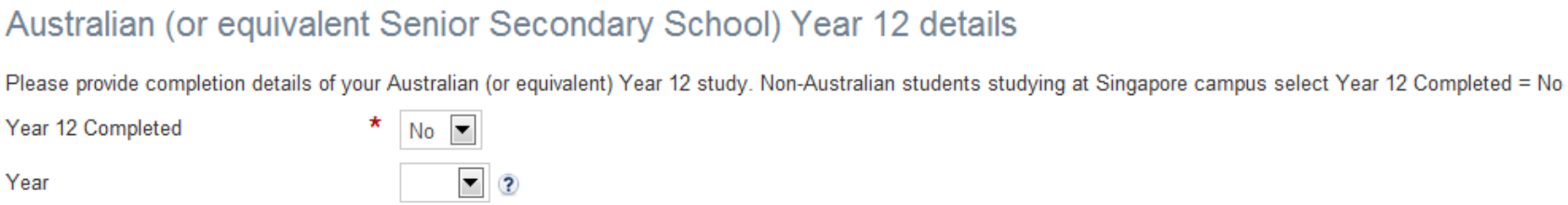
Disability Details

For students who choose “Yes”, please tick the sub-questions accordingly. Do take note that disclosing your disability information will further assist JCU Singapore to provide the necessary support services to you. Your admission outcome will not be affected.



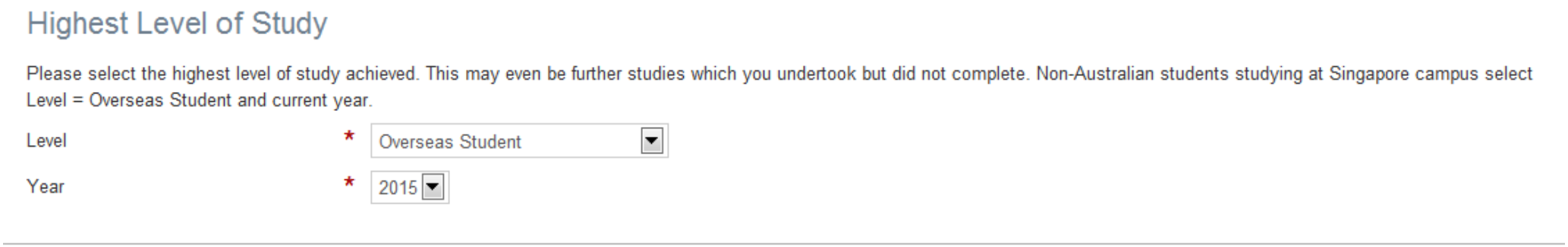
Australian (or equivalent senior secondary school) year 12 details

For non-Australian citizen, please select “No” to skip this question.



Highest Level of Study Details

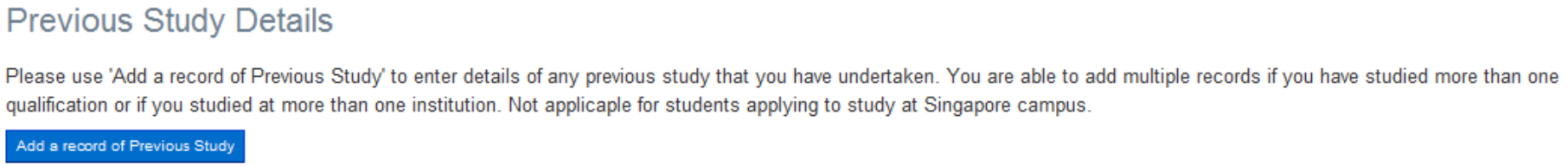
For non-Australian citizen, you are required to choose “Overseas Student” and enter the current year of your highest level of study.



Previous Study Details

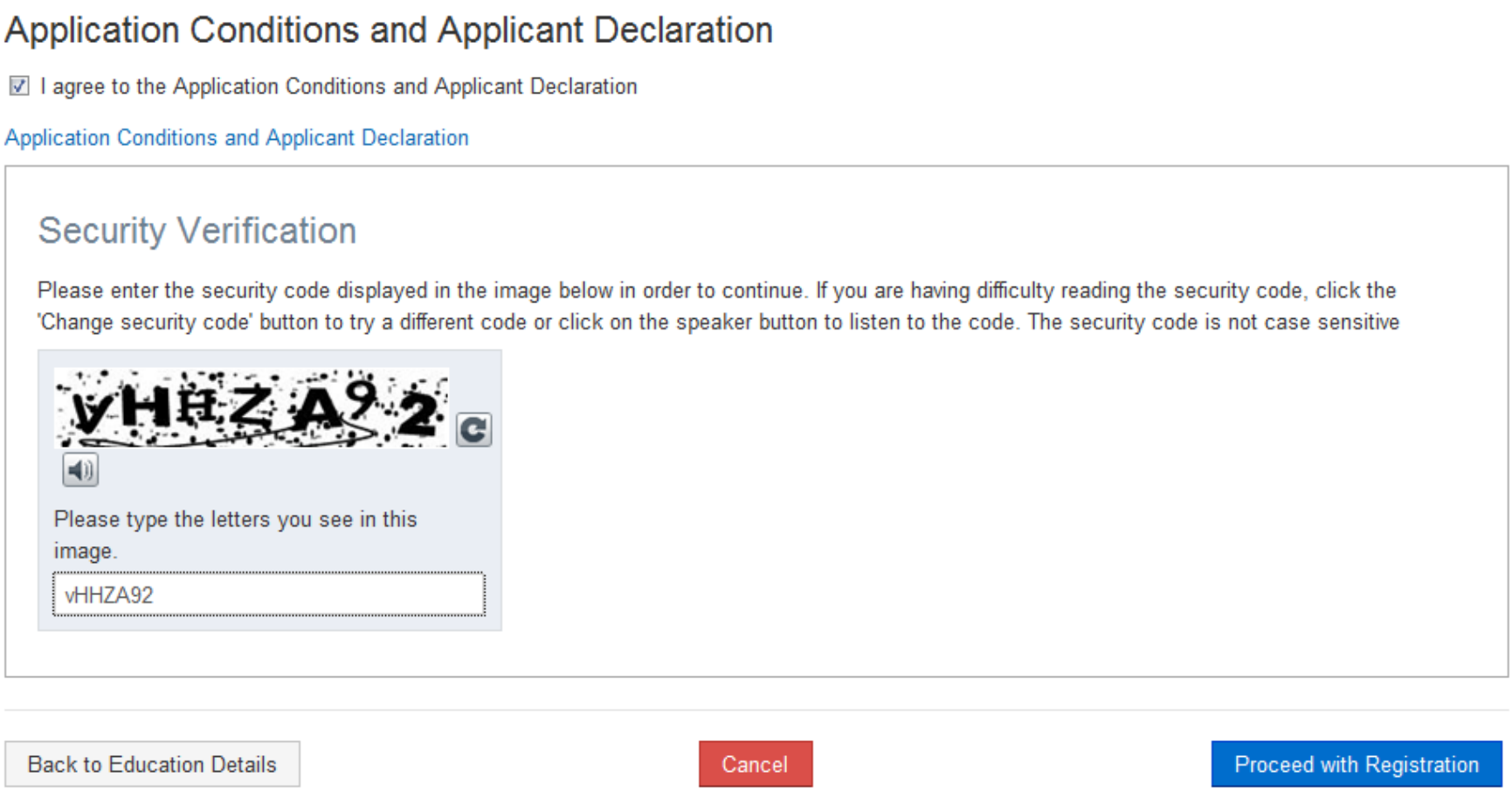
No action is required for this question. Please skip this question and click “Proceed with Registration” button.



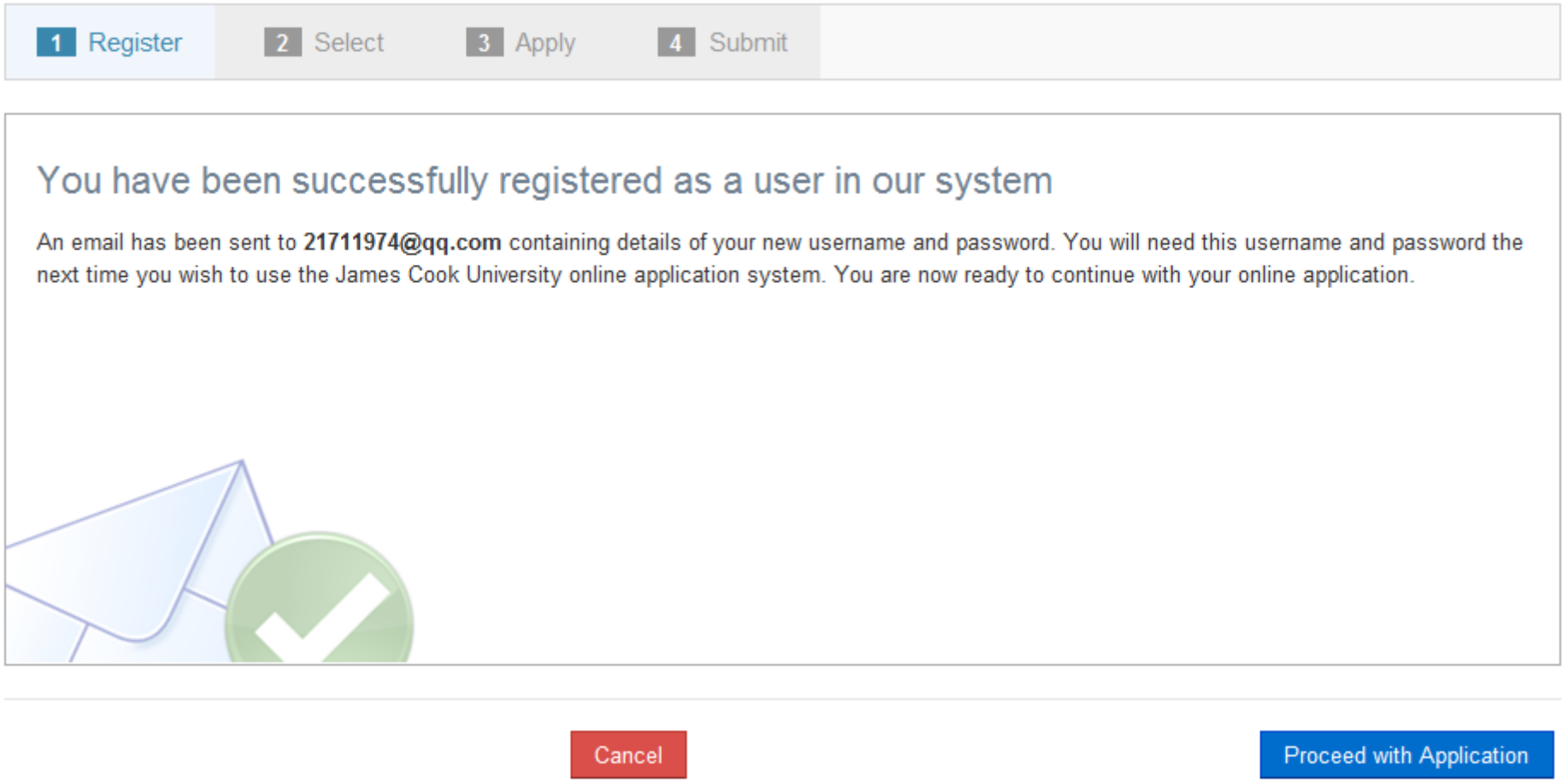


Summary Page

The summary page will show the information of your online application as you have entered. Please check through the information and tick the box to agree to the application conditions and applicant declaration. You are required to enter the security code and then click “Proceed with Registration”. Security code will expire after 90 seconds and you will need to refresh the page after that.



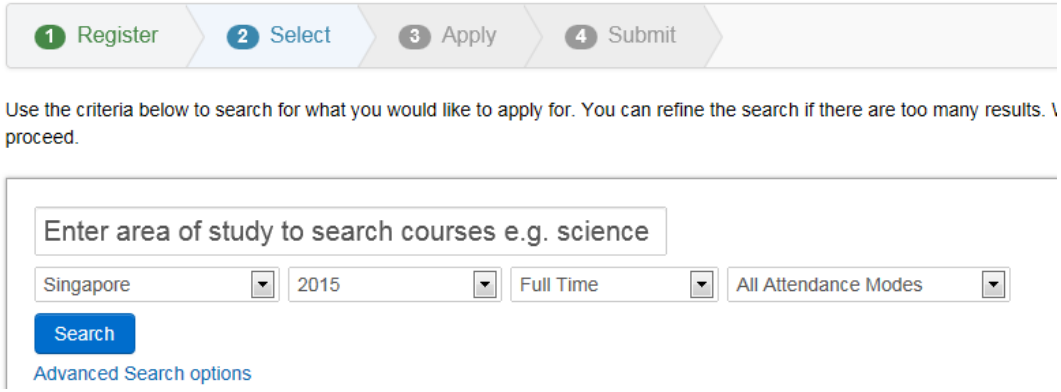
Once you see this window, you will receive an auto-generated email with your login user ID and passport. <u>Please click "Proceed with Application" to continue with the online application.</u>



Applying for Course

Choosing your Preferred Course and Intake

Please enter the respective criteria to search for the program which you intend to apply.
Choose Singapore as a location, year and study mode (full time or part ime) accordingly. Leave 'All Attendance Modes' as default.



You may refer to the table below on the intake starting date for each study period.

Study Period	2015 Intake Start Date
Study Period 94	5 Jan 2015 (ELPP Only)
Study Period 95	11 May 2015 (ELPP Only)
Study Period 96	7 Sep 2015 (ELPP Only)
Study Period 91 & 51	9 Mar 2015
Study Period 92 & 52	6 Jul 2015
Study Period 93 & 53	2 Nov 2015
Study Period 54	29 Dec 2014 (Executive MBA only)
Study Period 55	30 Mar 2015 (Executive MBA only)
Study Period 56	29 Jun 2015 (Executive MBA only)
Study Period 57	28 Sep 2015 (Executive MBA only)
Study Period 58	23 Feb 2015
Study Period 59	27 Jul 2015

Click "Apply" button and select the major that you wish to study if applicable.

Bachelor of Business - 20510

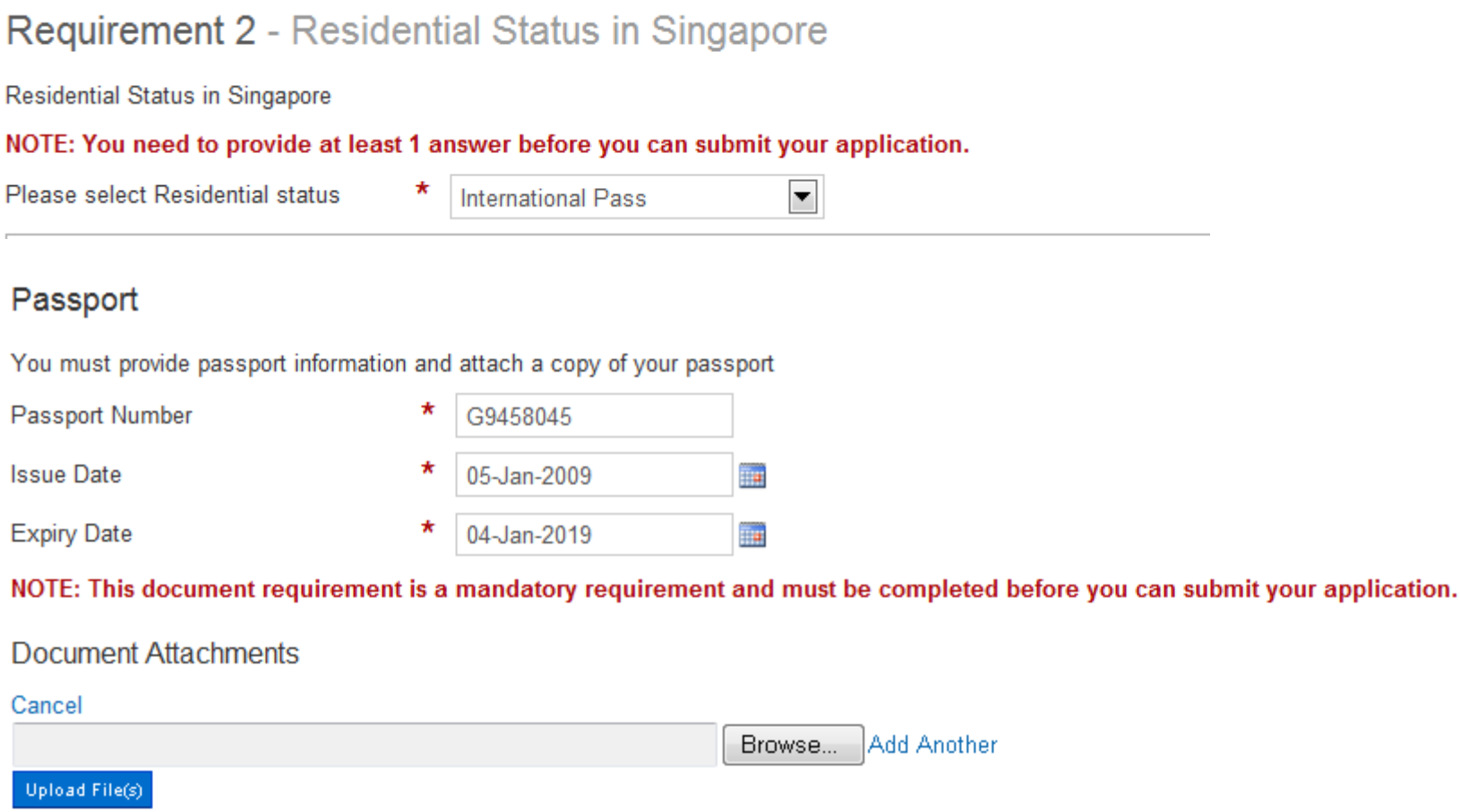
Year	Location	Study Period	Liability	Load Category	Attendance Mode	
2015	Singapore	Study Period 51	Int Offshor Partner	Full Time	Internal	Apply

Year	Location	Study Period	Liability	Load Category	Attendance Mode	
2015	Singapore	Study Period 52	Int Offshor Partner	Full Time	Internal	Apply

Year	Location	Study Period	Liability	Load Category	Attendance Mode	
2015	Singapore	Study Period 53	Int Offshor Partner	Full Time	Internal	Apply

Residential status in Singapore details

For international student (non-Singaporean or PR), please select “International Pass” and enter your passport number, issue date and expiry date accordingly. It is mandatory to upload your passport copy here.



Uploading your Photo

It is mandatory to upload your photo here. Please note that passport-sized photo must be in JPEG in the following format:

- file size should be approximately 60 Kbytes
- in color taken against plain white background without shadows;
- taken within the last 3 months
- show the full face and without headgear (headgear worn in accordance with religious or racial customs is acceptable but must not hide the facial features)

English Language Proficiency details

Answer the following question:

Is English your first language? If your answer is no, you will need to answer the following questions:

Have you undertaken studies (secondary/high school/university courses) conducted in English for 2 years?

If your answer is no, you will need to answer below question:

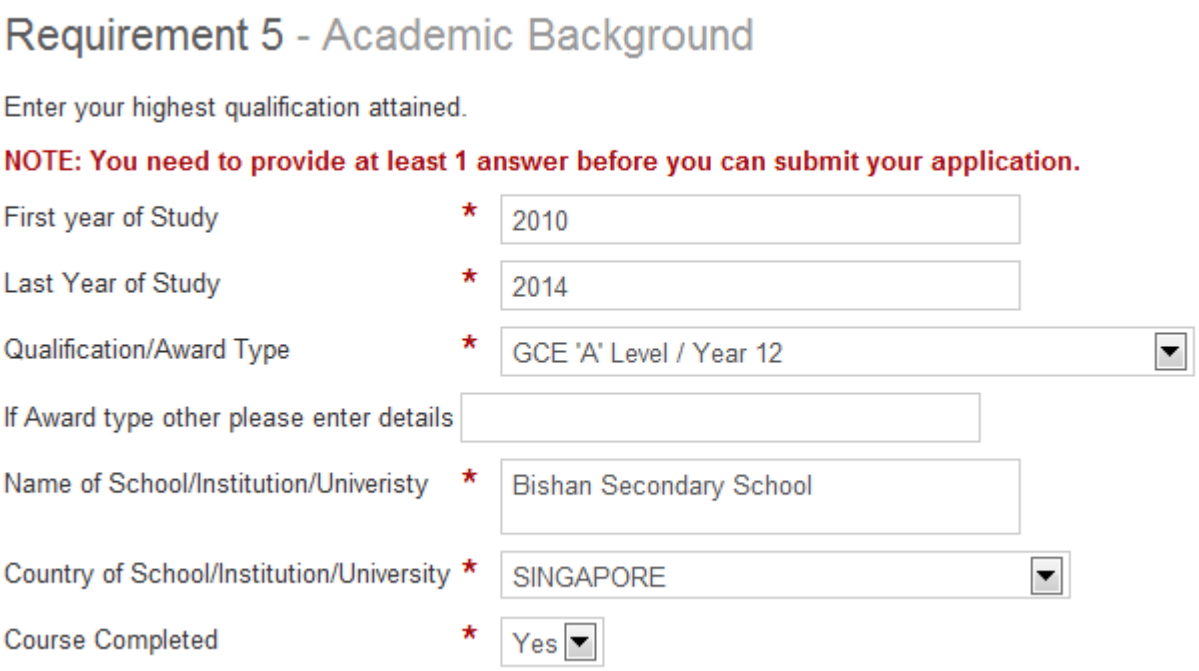
Have you taken an English Language Test (TOEFL, IELTS) within the past 2 years?

If your answer is yes, you will need to attach your TOEFL or IELTS result.

Save the application and click “save and proceed” to the next page.

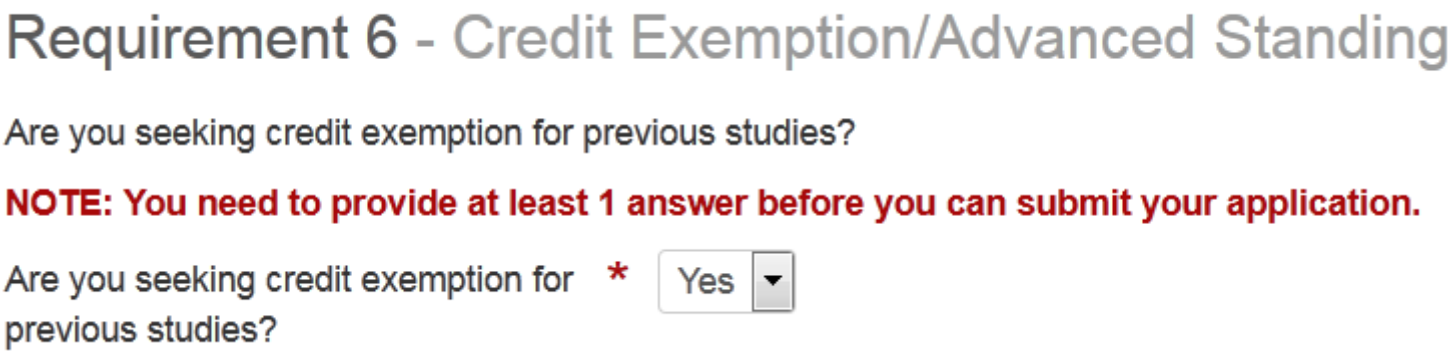
Academic Background details

You are required to enter your previous qualification and attach the qualification document (Graduation Certificate and Transcript) here. Please save all documents into one pdf or word file to avoid multiple uploading.



Applying for Credit Exemption

Click “Yes” if you are seeking credit exemption for previous study and attach course syllabus or subject synopsis.



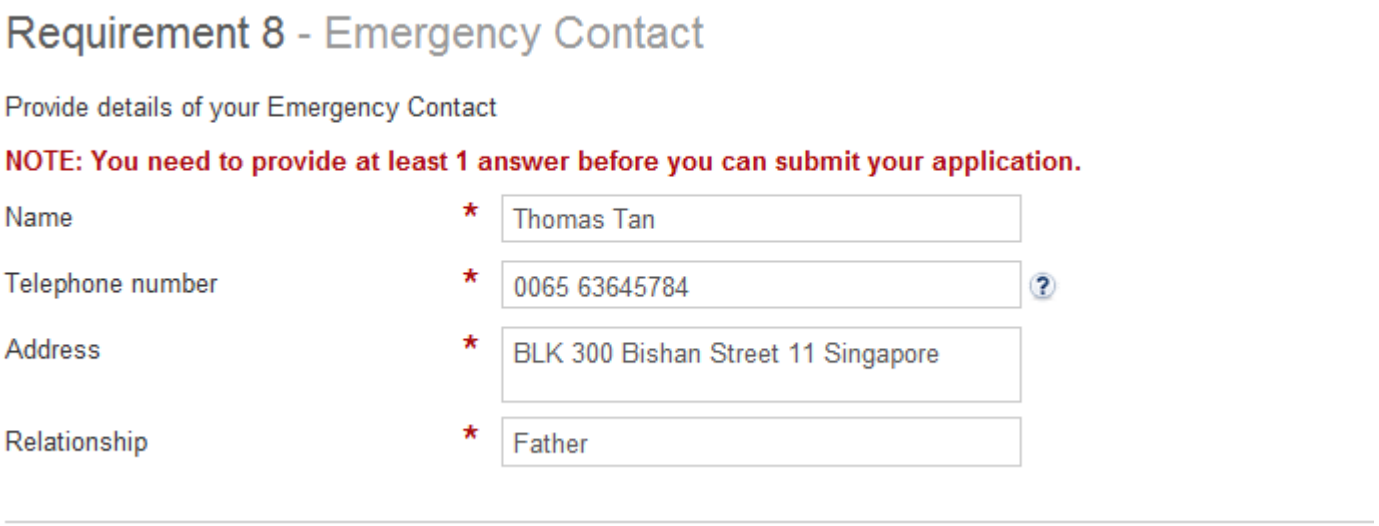
Additional Supporting Documents

No action required for this question at this stage.

Emergency Contact details

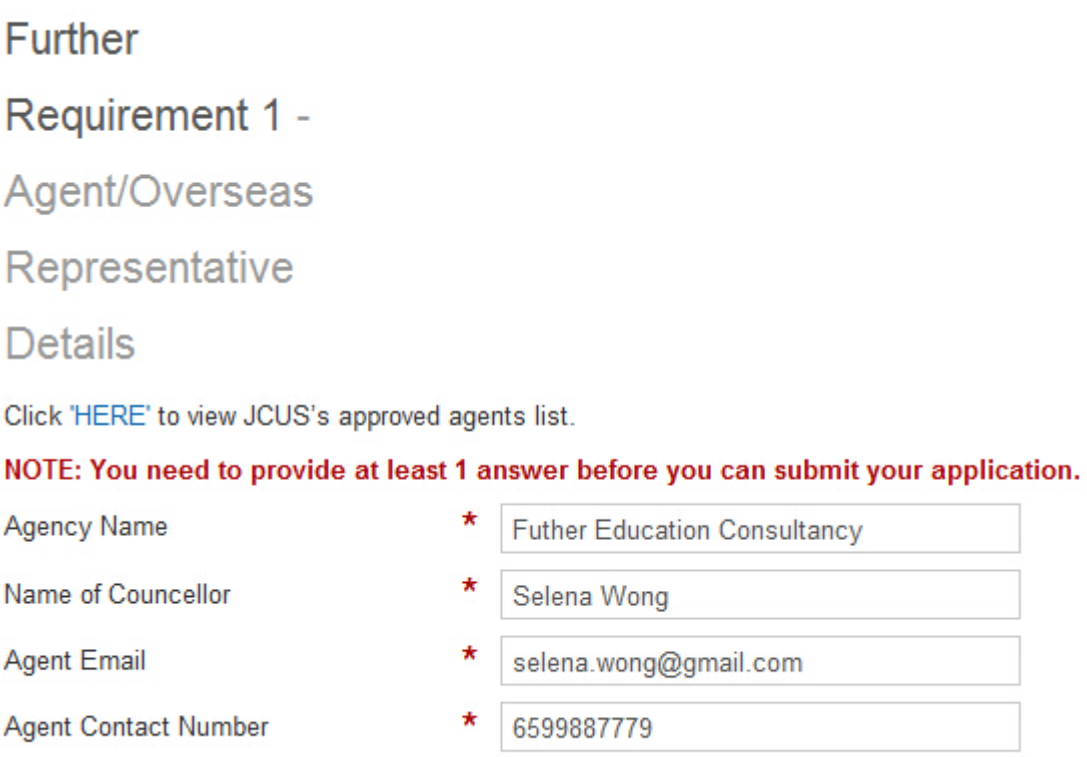
You are required to enter Name, phone number, address and relationship for emergency contact purpose.

For students under 18 years old, please enter your parent/guardian information as the emergency contact.

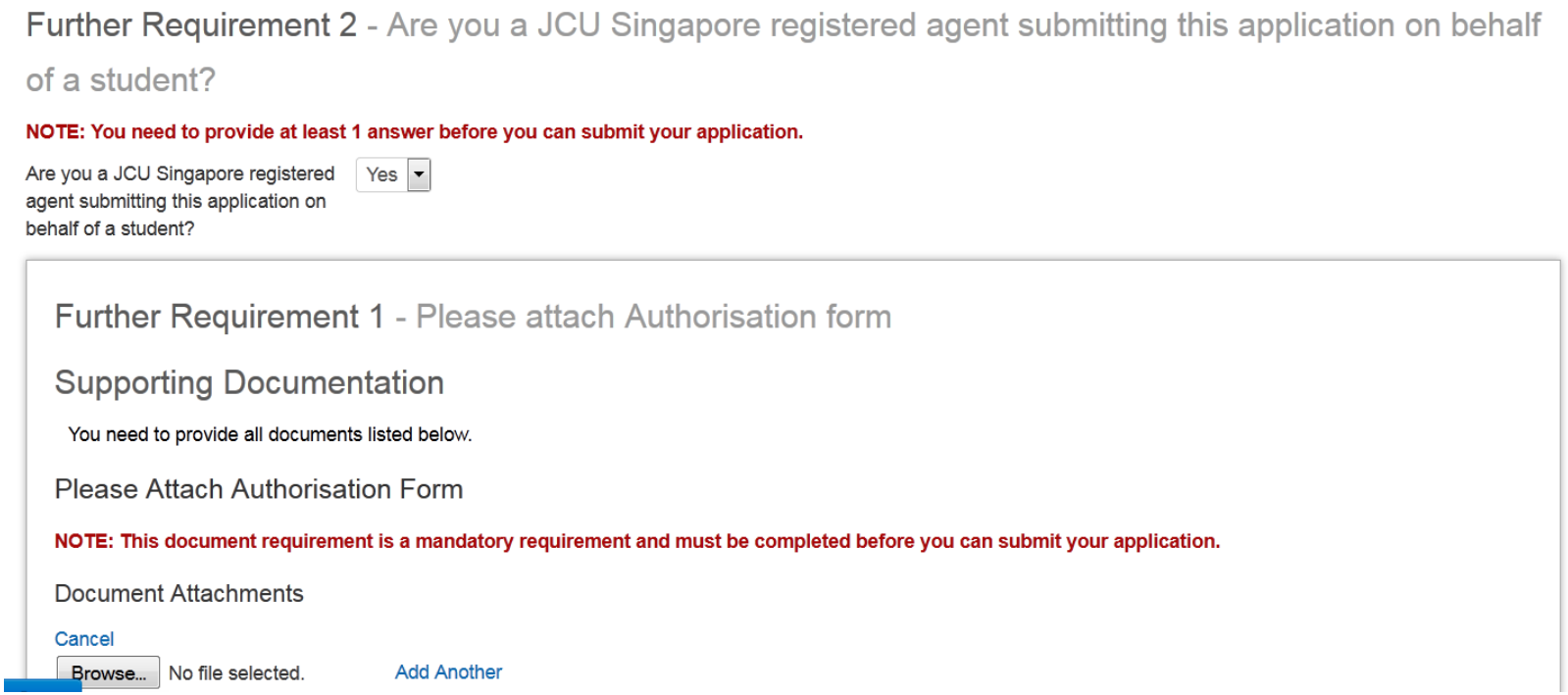


Representative / Agent details

Choose “Yes” if you have an overseas representative or agent. You are required to fill up the agency name, name of Counselor, agent email and agent contact number.

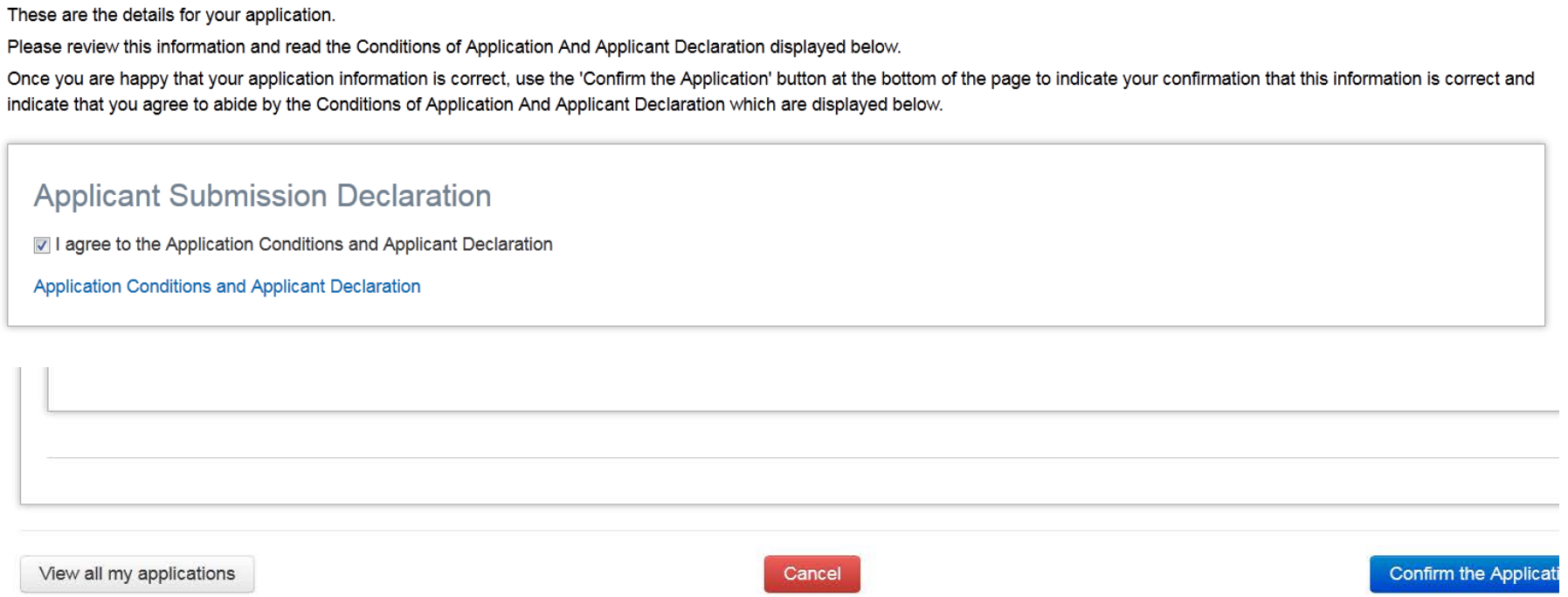


For JCU Singapore registered agent submitting the application on behalf of a student, please choose “Yes” and attach student’s authorization form.



Summary page

The summary page will show the information of your online application as you have entered. Please check through the information and tick the box to agree to the application conditions and applicant declaration. Cick “Confirm the application” at the bottom of the page to complete the online application.



Once you have successfully completed the online application, you will see the following window. You can proceed to log out to end the session.

