STUDENT HANDBOOK INDUCTION DECLARATION FORM

No	Pre-course Counselling Items		Please Tick
1	**James Cook University at a Glance** - Message from the Vice Chancellor - James Cook University Snapshot - Strategic Intent	- Message from the Deputy Vice Chancellor - Singapore campus of James Cook University is EduTrust certified	☐
2	**Course Information** - Course Prerequisites - Pre-Departure Information, including the Cost of Living and Work/Employment in Singapore	- Admission Procedures - Student Fees - Student Code of Conduct	☐
3	**Campus Location**		☐
4	**Student Affairs** - Important Phone Numbers	- JCU Identification Card & Email Account	☐
5	**Student Support** - Student Careers Office - Psychology Clinic	- Counselling Services - Campus Life	☐
6	**Campus Activities & Organizations** - Campus Activities	- Student Organizations	☐
7	**Admissions, Academic Services & Progression** - Study Plan Information - Graduation - Examination Office - Absence from Exam	- Withdrawal & Transfer Course - JCU Enrolment Terminology - Academic Progression Explained - Contacts & General Course Enquiries	☐
8	**Support Services** - LearnJCU - Library Services - Semester Leave Flowchart - Student Contract - Withdrawal Process Flowchart - Student Deferment Process	- Learning Support - Attendance - Fee Protection Scheme - Withdrawal and Refund Policy - Complaint Process - Feedback	☐

I declare that the information I have supplied on this form is to the best of my knowledge, accurate and correct. I understand that the Pre-course Counselling items contained in this form is collected for administrative purposes, and personal information will not be passed on to any other external bodies without my authorization, other than in accord with the university's confidentiality policy.

Organisation Name	Counsellor Name	Counsellor Signature	Date

I acknowledge that I have been provided with a copy of the student handbook and have been counselled and understand the Pre-course Counselling items listed above.

Student Name	Student Signature	Date

JCU International Recruitment-E1-Student Declaration Form-v1.1-02Mar2025