

STUDENT REFERRAL FORM

VERSION 17/2025

Section 1: Referrer details

If you are a current student or an alumni, please fill up the following

Name			
Program Enrolled		Student ID	
Email address		Contact no	

If you are a registered organization, please fill in the following

Name			
Organization name			
Designation			
Email address		Contact no	

Section 2 : Account details

Account Holder Name:	
Bank Name & Branch:	
Bank Account Number:	
Swift Code (if applicable):	

Section 3 : Details of person referred

Name of the referred student		
Program enrolled		Intake

I hereby declare that the above information is true. I have also read the attached terms and conditions associated with the scheme.

Referrer's Signature: _____ Date: _____

Section 4: For internal use only - verification of claim

Student or Alumni
 International
 Singapore/Permanent Resident

Copy of application form
 Copy of receipt of the 1st installment tuition fees payment
 Copy of receipt of all non-tuition fees

Verification Done By

Name: _____ Designation: _____

Remarks, if any: _____

Signature: _____ Date: _____

Section 5: Approval by Management

Signature: _____ Date: _____

REFERRAL SCHEME – TERMS AND CONDITIONS

1. The referral scheme rewards existing students and alumni of the Singapore campus of James Cook University with an incentive for every successful referral. The main objective is to reward the efforts of students and alumni in growing the student community.
2. This scheme is also available to registered organizations or Private Education Organization for each successful referral. This scheme is not available to organizations who are contracted to work as Education Agents by James Cook University.
3. The referred student must indicate that they were referred to the Singapore campus of James Cook University by the referrer at the time of completing their application form. Provision is made on the application for enrolment form for this purpose. In order to make a claim the referred must complete the claim form and submit it to the admissions department at the same time when application form is submitted. James Cook University reserves the right to conduct the necessary checks to verify the claim.
4. The referred student must have had no contact with James Cook University within 120 days prior to receipt of their application form. The student must be a first-time applicant to the Singapore campus of James Cook University. For example continuing students cannot be referred as new students. In addition, the application must be a direct application and not submitted through an education agent.
5. Rewards will be issued approximately 6 weeks after course commencement date provided the referred student has paid tuition fees due.
6. The rewards scheme is as follows:
 - S\$500 per student referred by current James Cook University students or alumni
 - S\$500 per student referred by Registered Companies or Private Education Organizations
7. In the event of the incentive being unavailable, James Cook University reserves the right to offer an alternative of equal or greater value.
8. The referral scheme will not be valid with any other promotional offers or discounts unless otherwise stated.
9. James Cook University's staff, members of their families, and relations are exempted for the scheme.
10. James Cook University reserves the right to amend any terms and conditions pertaining to this scheme. The decision of James Cook University's management on the incentive is final.
11. This referral scheme will supersede all previous schemes.

Note - Definition:

- Referrer: The person who refers the new student. This person can be an existing student at the Singapore campus of James Cook University or graduate from past intakes or student who is in the same intake with the student being referred.*
- Referred: A person who has enrolled into academic course at the Singapore campus of James Cook University*

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