

# Internships



# Benefits

- Offers meaningful and practical workplace experiences related to your field of study
- Allows you to apply the knowledge you have gained through your study program, learn new skills, and provides opportunities for your career exploration and development
- Concurrently gaining academic credit towards the fulfilment of your course requirements

# Study Program list with internship subjects (Business)

## [Bachelor of Business](#)

[Bachelor of Business \(Majoring in Business Intelligence and Information Systems\)](#)

[Bachelor of Business \(Majoring in Hospitality and Tourism Management\)](#)

[Bachelor of Business \(Majoring in Human Resources Management\)](#)

[Bachelor of Business \(Majoring in International Business\)](#)

[Bachelor of Business \(Majoring in Management\)](#)

[Bachelor of Business \(Majoring in Marketing for the Digital Age\)](#)

[Bachelor of Business and Environmental Science](#)

[Bachelor of Business and Environmental Science \(Majoring in Aquaculture\)](#)

## [Bachelor of Commerce](#)

[Bachelor of Commerce \(Majoring in Accounting\)](#)

[Bachelor of Commerce \(Majoring in Banking and Finance\)](#)

[Bachelor of Commerce \(Majoring in Economics\)](#)

[Bachelor of Commerce \(Majoring in Financial Management\)](#)

[Bachelor of Commerce \(Majoring in International Trade\)](#)

## [Bachelor of Economics](#)

[Bachelor of Tourism, Hospitality and Events](#)

## [Master of Business Administration](#)

[Master of Business Administration \(Majoring in Analytics and Business Solutions\)](#)

[Master of Business Administration \(Majoring in Creative Marketing\)](#)

[Master of Business Administration \(Majoring in Entrepreneurship\)](#)

[Master of Business Administration \(Majoring in Finance\)](#)

[Master of Business Administration \(Majoring in Global Talent Management\)](#)

[Master of Business Administration \(Majoring in MICE, Tourism and Hospitality\)](#)

[Master of International Tourism and Hospitality Management](#)

[Master of International Tourism and Hospitality Management – Master of Business Administration](#)

# Study Program list with internship subjects (Science and Technology)

[Bachelor of Information Technology](#)

[Bachelor of Cybersecurity](#)

[Bachelor of Science \(Majoring in Data Science\)](#)

[Bachelor of Science \(Majoring in Internet of Things\)](#)

# Study Program list with internship subjects (Social and Health Sciences)

[Bachelor of Arts \(Majoring in Psychology Studies\)](#)

[Bachelor of Psychological Science](#)

# Subject Eligibility

If you have previously or are currently enrolled in any of the subjects listed below, you will not be eligible for the Internship subject:

- LB5235 Applied Research Project
- BU3102 / CP3102 Multidisciplinary Project
- SC3901 Special Topic 1

	Passed and completed	
School	Bachelor programs	Master programs
Business	16 subjects	4 subjects
Science and Technology	16 subjects	NA
Social and Health Sciences	12 subjects	NA

# Internship Modes – Physical and Virtual

## **Physical – Student based in Singapore / Company based in Singapore**

- For Local - Singaporeans/PRs:
  - No ICA/MOM restrictions
  - Can be paid or unpaid and at the Employer's discretion
- For Internationals - STP/LTVP/DP holders:
  - Requires TWP/TEP processed by your Employer
  - Extension of study period
  - Internship subject must be standalone in the trimester
  - Recommend the internship to be taken in your last study period
  - Can be paid or unpaid and at the Employer's discretion

## **Physical – Student based in Home Country / Company based in Home Country**

- For Locals - Singaporeans/PRs: NA
- For Internationals - STP/LTVP/DP holders:
  - For PY3201 internships, students must be based in Singapore
  - Requires cancellation of Student's Pass (STP) prior to leaving Singapore
  - Extension of study period
  - Internship subject must be standalone in the trimester
  - Recommend the internship to be taken in your last study period
  - Can be paid or unpaid and at the Employer's discretion

# Internship Modes – Physical and Virtual

## **Virtual – Student based in Singapore / Non-Singapore company based anywhere outside Singapore**

- For Locals - Singaporeans/PRs:
  - No ICA/MOM restrictions
  - Can be paid or unpaid and at the Employer's discretion
- For Internationals - STP/LTVP/DP holders:
  - Can remain on STP
  - Can carry out internship subject alongside other subjects
  - No extension of study period required
  - Strictly unpaid

## **Virtual – Student based in Home Country / Non-Singapore company based anywhere outside Singapore**

- For Locals - Singaporeans/PRs: NA
- For Internationals - STP/LTVP/DP holders:
  - For PY3201 internships, students must be based in Singapore
  - Cancellation of STP
  - Extension of study period
  - Internship subject must be standalone in the trimester
  - Recommend the internship to be taken in your last study period
  - Strictly unpaid



# Subject Specific

Different Schools and courses have different internship subjects.

Read through your [course handbook](#) to find out which internship subject or subjects are relevant to you.

You should then read the relevant subject outline carefully to understand the subject requirements and workload expectations:

## **Business School**

- [BU3101/BU3104 - Professional Internship](#)
- [LB5520 - Professional Project/Internship](#)

## **School Science and Technology**

- [CP3101 - Professional Internship](#)
- [SC3008 - Professional Placement](#)
- [SC5008 - Professional Placement](#)

## **School of Social and Health Sciences**

- [PY3201 - Applied Psychology Internship](#)

# Internship Periods

Trimester	Internship period	
	Start Date	End Date
1S	20 January 2025	11 April 2025
2	19 May 2025	08 August 2025
3	15 September 2025	28 November 2025

## Note:

- The internship is a credit bearing subject thus it is important to align the internship with the academic trimester dates to ensure students keep up with the related assignments, etc.
- Internship start date may begin as follows:
  - Earliest: 2 weeks before the trimester start date
  - Latest: 2 weeks after the trimester start date

# Internship Working Hours(physical Internship)

No. of subjects alongside internship subject	Category	Working hours per week	Business School	School Science and Technology	School of Social and Health Sciences
0	Full-time	Minimum 40	Yes	Yes	Yes
1	Full-time	Maximum 40	Yes	Yes	Yes
2	Part-time	Maximum 18	No	Yes	Yes
3	Part-time	Maximum 13	No	Yes	Yes

- Working hours can be adjusted upon request on a case-by-case basis and at Student Careers discretion

# Internship Working Hours(Virtual Internship)

No.of subjects alongside internship subject	Category	Working hours per week	Business school	School science and Technology	School of Social and Health Sciences
0	Full-time	Minimum 40	Yes	Yes	Yes
1	Full-time	Maximum 40	Yes	Yes	Yes
2	Part-time	Maximum 18	Yes	Yes	Yes
3	Part-time	Maximum 13	Yes	Yes	Yes

- Working hours can be adjusted upon request on a case-by-case basis and at Student Careers discretion

# Additional info

- Internship subjects are offered every trimester
- Internship durations are generally between 3 and 6 months, with the exact duration to be agreed between you and your employer
- Complete a mandatory orientation before commencing your internship and this will be organized by your subject lecturer
- Internship can be on full or part time basis
- All students will be enrolled into the applied project subject as the default, and only upon successful placement will your enrolment be changed to the internship subject
- Internships can only take place in Singapore or Home Country
- Application into internship subjects is a time-sensitive process: any delay in the provision of required information may lead to an unsuccessful application at the discretion of the School
- All applications are subject to prevailing regulations from Ministry of Manpower (MOM) in Singapore
- Student Careers will support the application process but does not guarantee placements
- Internship position must be in line with your current study program

# Additional info (for Internationals)

- Will require a work pass in order to complete your internship in Singapore
- You must complete your work pass formalities in order to enrol in the internship subject
- Work passes are issued by the Ministry of Manpower (MOM) in Singapore, and vary in relation of their terms and requirements:
  - Student's Pass holders
    - [Training Employment Pass](#)
    - [Training Work Permit](#)
  - Long-Term Visit Pass and Dependant's Pass holders
    - Please refer to the MOM [website](#) for detailed information
- Your employer is responsible for your work pass application and sponsorship

# Internship Application Timeline

	Application deadline	Internship period	
Trimester	Must submit: <i>Employment letter</i> <i>Approved Work Pass</i>	Start Date	End Date
1S	26 December 2024	20 January 2025	11 April 2025
2	23 April 2025	19 May 2025	08 August 2025
3	21 August 2025	15 September 2025	28 November 2025

Note for

- Finding an internship is a student responsibility supported by Student Careers

# Internship Opportunities

- Finding an internship is a student responsibility supported by Student Careers
- Student Careers procures internship opportunities which are posted directly onto the JCU Singapore Career Portal so please check the portal regularly for updated posting and apply to the employers directly from there.
- [James Cook University, Singapore Career Portal](#)

You may also try these internship-friendly employment sites:

- [InternSG](#)
- [JobsDB](#)
- [LinkedIn](#)



# Internship Application



# Q&A

