

## 1 Personal Details

Title  Dr  Mr  Mrs  Ms  Miss Gender  Male  Female

Family Name

Given Names

Home Country Address

Affix  
Photo  
Here

Home Country Telephone  Country code  Area code  Number  Mobile  Number

Date of Birth Day   Month   Year   Email

Citizenship  Passport/NRIC:

Fin No. (if applicable):

Parent/Legal Guardian Details\* (if student is under 18)

Full Name

Passport/NRIC No.

Emergency Contact

*\*delete as appropriate by striking through*

Name

Telephone  Country code  Area code  Number  Relationship

I have a disability, psychological or medical condition which may affect my studies.

*\*\* Please attach supporting documents. Disclosing this information will further assist the Singapore campus of James Cook University to provide necessary support services to you and will not affect your admission outcome.*

## 2 Course Application

### Pathway Programs

English Language Preparatory Program (ELPP)  Pre-University Foundation Program  Diploma of Higher Education (Business Studies)  Diploma of Higher Education (Information Technology)

### Undergraduate Studies

Bachelor of Business (Hospitality and Tourism Management)  Bachelor of Business (Banking and Finance)  
 Bachelor of Business (International Business)  Bachelor of Business (Financial Management)  
 Bachelor of Business (Sports and Events Management)  Bachelor of Business (Business Intelligence and Information Systems)  
 Bachelor of Business (Marketing)  Bachelor of Business and Environmental Science  
 Bachelor of Business (Management)  Bachelor of Business and Environmental Science (Aquaculture)  
 Bachelor of Business (Accounting)  Bachelor of Information Technology

Bachelor of Business can be taken as a combination of up to two majors and/or minors

- Bachelor of Education (Early Childhood Education)
- Bachelor of Arts (Psychology Studies)

- Bachelor of Psychological Science
- Bachelor of Psychological Science (Honours)

### Postgraduate Studies

- Master of Business Administration (MBA)
- Master of Professional Accounting (MPA)
- MPA - MBA (Joint Degree)
- Master of International Tourism and Hospitality Management (MITHM)
- MITHM - MBA (Joint Degree)
- Master of Information Technology (Business Informatics)
- Master of Information Technology (Computing and Networking)
- Master of Information Technology (Interactive Technologies and Games Design)
- Master of Information Technology - MBA (Joint Degree)
- Master of Guidance and Counselling
- Master of Psychology (Clinical)
- Doctor of Psychology (Clinical Psychology)
- Graduate Certificate of Career Development
- Graduate Certificate of Research Methods (Tropical Environments and Societies)
- Graduate Certificate of Research Methods (Tropical Health and Medicine)
- Graduate Diploma of Research Methods (Tropical Environments and Societies)
- Graduate Diploma of Research Methods (Tropical Health and Medicine)
- Graduate Diploma of Psychology

### Mode of Study

- Full time (Day classes)
- Evening/weekend classes  
(only for Singaporeans, Permanent Residents, and Foreigners on work permit/employment pass)

### Intake (All Programs)

- March
- July
- November

### Intake (ELPP only)

- January
- May
- September

Year

## 3 English Language Proficiency

Is English your first language?  Yes  No – my first language is \_\_\_\_\_

If no, please fill in the following:

- I have undertaken studies in courses (secondary/high school/university) conducted in English for 2 years.  
\* Please attach documentary evidence
- I have taken an English Language Test (e.g. TOEFL, IELTS) within the past 2 years.  
\* Please attach result sheet

## 4 Academic Background

- GCE O-Level
- Year 11
- GCE A-Levels/Year 12
- 1-year Diploma
- 2-year Diploma
- 3-year Diploma
- 2-year Undergraduate Degree
- 3-year Undergraduate Degree
- 4-year Undergraduate Degree
- Postgraduate Degree
- Other \_\_\_\_\_

Qualification / Award <small>(Please insert the highest qualification first)</small>	School / Institution / University	Country	Years Attended <small>(mm/yyyy to mm/yyyy)</small>	Course Completed <small>(yes / no)</small>

## 5 Credit/Exemption for Previous Studies

- I am seeking credit exemption for previous studies.

Please attach the course syllabus for each of the subjects for which you wish to receive credit/exemption.

**Note:** All exemptions are subject to the approval of the Campus Dean

## 6 Additional Information

Complete this section if you are recommended by a current student or alumni under the James Cook University's Referral Scheme. (Referral Scheme application to be attached.)

I am recommended by:  Current Student  Alumni

Please provide name:

## 7 Application Fee

Non Singaporean Students: S\$250.00 (incl. GST)

(for official use only)

Date

Singaporean Students / Permanent Residents: S\$200.00 (incl. GST)

(for official use only)

Date

### Mode of Payment

Bank Draft/Cheque – I have attached a bank draft made payable to "James Cook University Pte Ltd" for

Electronic Fund Transfer – I have attached a copy of my Electronic Fund Transfer receipt for

#### Bank account details:

Account Name: James Cook University Pte Ltd

Bank Name: DBS Bank

Bank Account No.: 032-900070-8 (Singapore Dollar account)

Bank Address: DBS Buona Vista Branch, Block 43 Holland Drive #01-53/59, Singapore 270043

SWIFT Code: DBSSSGSG

Type of Account: Current Account (only for ATM or online Transfer)

Credit Card – please complete a payment authorisation form and send it directly to the Finance department at [finance-singapore@jcu.edu.au](mailto:finance-singapore@jcu.edu.au)  
You can obtain the payment authorisation form from <http://bit.ly/paymentauthorisation>

## 8 Important Information for Applications

### a. Change of Name

If you have changed your name or if any of your documents show a name which is different from this application form, then you must present certified documentary evidence of the change.

### b. International Student Registration Fees

All international students registering with and receiving an offer from James Cook University are required to pay International Student Registration Fee of S\$500.00 (incl. GST). The fees cover a range of services provided to international students by James Cook University and is paid together with other fees stipulated in Student Contract.

### c. Regulation of Student Pass

International students holding a Student Pass issued by the Singapore Immigration and Checkpoints Authority (ICA) are strictly forbidden to engage in any form of employment during the validity of their student pass.

### d. Fee Protection Scheme (FPS)

James Cook University is EduTrust Certified. The EduTrust certification scheme which is administered by the Council for Private Education (CPE) requires all students to be covered under a Fee Protection Scheme. In James Cook University, this is provided through an insurance protection scheme. This insurance serves to protect the students' fees in the event that James Cook University is unable to continue operations. Furthermore, the FPS protects the student if the school fails to pay penalties or return fees to the student arising from judgments made against it by the Singapore courts. This scheme also provide for insurance that entitles you up to SGD\$10,000 coverage upon death or total permanent disability.

### e. Medical Insurance

EduTrust also requires that all students must be covered under a medical insurance coverage for the students' hospitalisation, surgery and treatment costs throughout their course duration. The details are available at [www.jcu.edu.sg](http://www.jcu.edu.sg) > Campus Life > Living in Singapore (Direct link: <http://bit.ly/jhCCKM>)

## 9 Declaration (All applicants must complete)

1. I declare that I have read and understood all the information provided by James Cook University in this application and all the information I have supplied on the application form is, to the best of my knowledge, complete and correct.
2. I acknowledge that my application for enrolment is subject to acceptance by the University which has the right to impose conditions.
3. I acknowledge that James Cook University reserves the right to reverse or vary any decision regarding admission made on the basis of incomplete or false information.
4. I acknowledge that in the event my application for enrolment as a student at the University is accepted by the University, and in consideration of provision of educational resources by the University, I will be bound by the provisions of statutes, rules and policies of the University and the relevant student handbooks are in force from time to time, and will be subject to the lawful instructions of officers of the University.

5. I acknowledge as a Student of James Cook University (under the age of 21 yrs) I will inform my parent/guardian if I am seeking psychological support from the James Cook University Psychology Clinic and I authorise the James Cook University Psychology Clinic to provide my parents with information about the services I am receiving, should they request this.

**Release**

I understand that in connection with the raising of awareness and general publicity of James Cook University or JCU Australia and its courses, images (including voice recordings, likeness, photographs and video recordings) of students of the University may be displayed or printed for educational and promotional purposes in an appropriate and lawful manner, and I agree to allow the use of such images of me for such purposes.

**Privacy**

I have read and agree to the terms and conditions contained in the Privacy Policy of James Cook University (available at [www.jcu.edu.sg](http://www.jcu.edu.sg)) and I understand that personal information supplied on this form will be handled in accordance with this Policy.

I acknowledge that this information may be provided to other areas of JCU Australia and to third parties for administrative and legislative purposes (under the Private Education Act (Chapter 247A)) including but not limited to the JCU Student Association; JCU’s educational representatives and business partners; Australian Commonwealth and State agencies; other academic institutions to verify my previous qualifications; and the Fee Protection and Medical Insurance providers.

I acknowledge that James Cook University will retain the personal data as long as the purpose for which it is collected is being served and retention is necessary for business or legal purposes.

Signature of applicant

Date

/ /

**10 Declaration by Agent (Only applicable when application is submitted through an agent)**

1. I, on behalf of the agency, declare that I have supplied information to the best of my knowledge to this applicant with regards to James Cook University’s programs and James Cook University’s tuition fees, administrative fees and any other related fees.
2. I, on behalf of the agency, declare that this applicant has been advised that he/she is forbidden to engage in any form of employment during the validity of their student pass.
3. I, on behalf of the agency, declare that any documentation provided with this application is to the best of my knowledge accurate.

Name of Agency

Name of Counsellor

Signature of Counsellor

Date / /

Email

Contact Number

**11 Checklist**

Please ensure that you have completed the following:

- |  |  |
|--|--|
| 1. Answered all questions?                               | 5. Made a copy of this application for your records?   |
| 2. Supplied English language proficiency score sheets?   | 6. Read and signed the declaration?  |
| 3. Enclosed payment/payment details for application fee? | 7. Enclosed notarized/certified copies of academic transcripts, including certified translation, if necessary? |
| 4. Enclosed a Referral form, if applicable?              |  |

**12 Submission of Application**

This application form can be downloaded from [www.jcu.edu.sg](http://www.jcu.edu.sg)

Send completed application forms to:

**Admissions Office**  
James Cook University  
149 Sims Drive  
Singapore 387380

Or email to:

[admissions-singapore@jcu.edu.au](mailto:admissions-singapore@jcu.edu.au)

For further information, please contact:

**Admissions Office**  
Telephone +65 6709 3888  
Facsimile +65 6709 3889  
Email [admissions-singapore@jcu.edu.au](mailto:admissions-singapore@jcu.edu.au)  
Web [www.jcu.edu.sg](http://www.jcu.edu.sg)

James Cook University attempts to ensure that the information contained in this form is correct at the time of printing (16 January 2017). However, sections may be amended without notice by the University in response to changing circumstances or for any other reason. Applicants should check with the University at the time of application whether any later information is available.